

2023 SLCGP Grant Application Guidance

- 1) Legal name of entity applying for the grant, this is the same legal name used on Form W-9
- 2) Street address of entity
- 3) City
- 4) ZIP code
- 5) County in which entity is located
- 6) Employer Identification Number (EIN), Organization's Tax Identification Number
- 7) **Unique Entity ID (UEID):** *The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by <https://SAM.gov>. This number replaced the DUNS number on April 4, 2022.*
- 8) Your organization's type should be selected.
 - a) Local Governments are defined by the NCGS and can be viewed at (https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/BySection/Chapter_159/GS_159-44.pdf)
 - b) Community Colleges are defined by the NCGS and can be viewed at (https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-800.pdf)
- 9) Rural communities, for the purposes of this grant, have a population of less than 50,000
- 10) County Distress Tier: The 40 most distressed counties are designated as Tier 1, the next 40 as Tier 2 and the 20 least distressed as Tier 3. Please see <https://www.commerce.nc.gov/grants-incentives/county-distress-rankings-tiers> for more information and to find your county's tier rank
- 11) – 13) Enter contact information for the person who will be the overall grant application POC
- 14) – 18) Enter contact information for the Grant Manager
- 19) – 22) Enter contact information for the Financial Officer
- 23) Summarize the project in three or four words to create a short title of your project
- 24) Summarize the project in a sentence or two, explain the intent of this project
- 25) Select one of the listed CISA required objectives to be addressed in this project
- 26) CISA Cyber Security Plans Elements: You must select at least ONE element, but you may also select as many as apply to your project
- 27) Project Narrative format: Since [year], [Organization Name] has provided [this critical service/core capability] to [area name, list or count of cities, counties and/or regions served, approximate total population served]. Our organization has [approximate number of employees] and [number] devices on our network. Our core capability(s) mentioned above, rely on our IT infrastructure [why is your IT or Operational Technology integral to performing your key operational functions?]. [Organization Name] is applying for this SLCGP funding to [manage THIS risk. (if you know what your risks are, if not you should be applying to determine your risk), What is the grant for specifically (what equipment/services)? Why do you want to do this? How will it protect your critical assets and the communities/organizations that rely on you?]. [what have you already done to improve your organizations cybersecurity? e.g., training, hired people to manage your environment, used CISA resources, joined MS-ISAC or other ISAC, had consultations, etc.]
- 28) Investment Strategy format: Describe in narrative form how your project strategy effectively demonstrates the objectives of preventing, preparing for, protecting against, and responding to cyber incidents. Proposals must address closing the gaps in applicants' identified core capabilities

and reducing the overall risk to the community, state, or nation. (Refer to the three program objectives and 16 required elements as well as your responses in the gap assessment and any cyber vulnerability or risk assessments performed in the last 12 months.)

- 29) Collaboration format: Regional, statewide, or multi- state impact. Describe in narrative form the extent to which the project demonstrates a willingness to collaborate with federal, state, and local governments in efforts to prevent, prepare for, protect against, and respond to acts of cyber-crime and reduce the overall risk to the state or the nation. (Also include consultations with similar agencies, city, county, regional, state, federal or private 3rd party entities as well as any DHS, MS-ISAC or CISA services leveraged by your organization to include: Memberships, Training, Exercises, Information Sharing, Incident Response etc.)
- 30) Budget narrative format: (Quote, budget table, budget narrative, funding request and match should all sync up.) [Describe in narrative form your project’s budget plan, demonstrating how it will maximize cost effectiveness of grant expenditures. What is the plan for financial sustainability (how will you maintain the respective services/equipment after life of grant)? Are local matching funds available? Will you be doing an in-kind match? Will you be submitting a match waiver?
- 31) – 35) Briefly explain your milestones by calendar year. If there are no milestones for a particular year of the period of performance (2023-2027), then leave that field blank.
- 36) Impact/Outcomes guidance: [Describe in narrative form the solution; describe in detail what will be accomplished by this project. Include what procedures will be implemented, what capabilities will be enhanced, how identified threats and hazards will be mitigated, and the ways in which improvements will be measured/evaluated. Which objectives in the NOFO will be met (1-3)? Which required elements will be met (1-16)?]

Please describe in the next sections which of the POETE elements your project addresses.

- 37) Planning Expenditure summary:
- 38) Planning Expenditure total: report in whole dollars, rounded to nearest \$1
- 39) Organization Expenditure summary:
- 40) Organization Expenditure total: report in whole dollars, rounded to nearest \$1
- 41) Exercises Expenditure summary:
- 42) Exercises Expenditure total: report in whole dollars, rounded to nearest \$1
- 43) Training Expenditure summary:
- 44) Training Expenditure total: report in whole dollars, rounded to nearest \$1
- 45) Equipment Costs: More information about Authorized Equipment List (AEL) can be found at <https://www.fema.gov/grants/tools/authorized-equipment-list>
- 46) AEL Number of item to be purchased. Ex: 04HW-01-INHW-Hardware, Computer, Integrated. This info found at <https://www.fema.gov/grants/tools/authorized-equipment-list>
- 47) Equipment Description of item to be purchased. Ex: Hardware, Computer, Integrated. This info found at <https://www.fema.gov/grants/tools/authorized-equipment-list>
- 48) – 50) Space for quantity and description of other items intended to be purchased.
- 51) – 53) Space for quantity and description of other items intended to be purchased.
- 54) Planning Expenditure Description
- 55) Planning Expenditure Description Total Cost, rounded to nearest whole \$1
- 56) Organization Expenditure Description

- 57) Organization Expenditure Description Total Cost, rounded to nearest whole \$1
- 58) Equipment Expenditure Description
- 59) Equipment Expenditure Description Total Cost, rounded to nearest whole \$1
- 60) Training Expenditure Description
- 61) Training Expenditure Description Total Cost, rounded to nearest whole \$1
- 62) Exercises Expenditure Description
- 63) Exercises Expenditure Description Total Cost, rounded to nearest whole \$1
- 64) This number is the combined total of the expenditure areas broken down above, rounded to nearest whole \$1
- 65) – 81) Cyber Security Posture of your organization. There are a maximum of 13 points, that will be used to assess your organization’s overall posture with a less mature posture getting a higher score

If you would like to submit additional information (such as a more lengthy response to free text questions, or a more detailed listing of anything) or have questions concerning this application, please email SLCGP@NCDPS.gov for further instructions.

- 82) Attestations: Acknowledge the following statements (check all eight, or application will be considered incomplete)
 - a) Environmental Planning & Historic Preservation <https://www.fema.gov/emergency-managers/practitioners/environmental-historic>
 - b) State Interoperability Executive Committee <https://www.ncdps.gov/emergency-management/emergency-communications/interoperability/statewide-interoperability-exec-committee>
 - c) Nationwide Cybersecurity Review (NCSR) [https://www.fema.gov/fact-sheet/department-homeland-security-notice-funding-opportunity-fiscal-year-2023-state-and-local#:~:text=Information%20Page,-,NATIONWIDE%20CYBERSECURITY%20REVIEW%20\(NCSR\),-The%20NCSR%20is](https://www.fema.gov/fact-sheet/department-homeland-security-notice-funding-opportunity-fiscal-year-2023-state-and-local#:~:text=Information%20Page,-,NATIONWIDE%20CYBERSECURITY%20REVIEW%20(NCSR),-The%20NCSR%20is)
 - d) FEMA Equipment List <https://www.fema.gov/grants/tools/authorized-equipment-list>

This is the end of the application.