



August 2024 N.C. Private Protective Services Board Meeting Hot Sheet

The following is a summary of discussion points covered during the August meeting of the Private Protective Services Board and its committees. Meeting minutes and detailed committee reports will be available after receiving Board approval at its next meeting on October 17, 2024.

Grievance Committee: 23 cases heard.

- Three cease-and-desist orders issued to unlicensed or unregistered persons.
- Nine cases settled with consent agreements.
- One license, two trainer certifications, and one armed security guard registration revoked.
- Many registration violations occur due to the improper use or documentation of probationary unarmed security guards. Probationary employees may be used only once, for 20 consecutive days. Check out pages 9-10 of the [Registration Procedures Manual](#) to review the requirements for proper use of probationary employees.
- The Grievance Committee updated its [follow-up registration compliance policy](#). Now, if the results of a follow-up registration compliance audit show a compliance rate of at least 90%, and the findings are not disputed, the licensee is not required to appear before the Grievance Committee to enter into a consent agreement; and an additional follow-up audit may not be ordered.

Screening Committee: Reviewed 59 license applications.

- 58 licenses approved; one license denied for unfavorable criminal history.

Emerging Technology Committee:

- The Committee and guests received a 1-hour presentation from Wayne Moody, the Executive Director of Global Law Enforcement Operations for Byrna Technologies, about Byrna's less-lethal launchers and projectiles. The PPSB does not regulate less-lethal tools and licensees and registrants may carry less-lethal tools—such as Byrna launchers—without seeking Board approval. More information about Byrna products is available [here](#) and a copy of Moody's presentation to the Committee is attached.
- The Committee also discussed plans to engage the [N.C. Alarm Systems Licensing Board](#) (ASLB) in conversations about opportunities to collaborate, given the increasing overlap of each Boards' regulatory responsibilities—namely, securing and monitoring private property using surveillance camera technology.

Law & Rules Committee:

- Discussed the changing expectations of security guards from “observe and report” to “observe and respond”, and whether the Board should update its training requirements or require use-of-force reporting in response to these changing expectations. No further action was taken.

- The Committee approved a letter to be sent from the PPSB to the ASLB requesting the ASLB consider creating an exemption to allow licensed security guard companies and their registered security guards to monitor and respond to security cameras on a client's property.

Training & Education Committee:

- The Committee reviewed the results of an industry survey about training requirements for probationary unarmed security guards. The survey found 60% of respondents favored requiring probationary unarmed security guards to receive *some* training *before* working a post, whereas probationary unarmed security guards currently need four hours of initial training *within* their 20-day probationary period. The Committee recommends requiring a minimum of four hours of training before working a post and referred this matter to the Board's Laws and Rules Committee for further evaluation.
- The Committee asked Director Sherwin to research the feasibility and cost of updating the [75-minute security guard training video](#) that was produced by the Board more than a decade ago.
- The Committee continues to monitor UNC Chapel Hill School of Government's project, called N.C. DIRECT, which is in development and will provide free online training and resources to public and private investigators. More information about NC DIRECT is attached.
- The Committee discussed requiring persons who submit continuing education courses for Board approval to appear before the Committee to answer questions about their qualifications as an instructor and course content. This requirement was not implemented; however, the Committee encourages CE course applicants to appear when their course is being evaluated.
- The 2024 and 2025 schedule for unarmed and firearms trainer certification courses is available [here](#).

Special Committee on Unlicensed Activity

- The Special Committee continues to forge partnerships and communicate with the N.C. Association of Chiefs of Police, the N.C. Sheriffs' Association, and the N.C. Conference of District Attorneys, to raise awareness about security industry regulation and educate the associations' members about the dangers of unlicensed activity.
- Board investigators have been provided template language for use by magistrates when seeking to obtain criminal charges for violations of unlicensed activity.

Other Board Discussion Points, Industry References & Reminders:

- The Board's licensing software vendor, Permitium, is increasing its per-transaction fee from \$4.00 to \$5.00, effective Sept. 1, 2024. Each transaction is also charged a credit card processing fee of \$0.30 + 3.3%. This is the first price increase Permitium has implemented since the Board became a customer in 2017.
- The Board held its annual elections and the results are:
 - Board Chair: Tamara Rabenold

- Board Vice-Chair: Steve Johnson
- Screening Committee Chair: Debra Duncan
- Training and Education Committee Chair: Dave Stephens
- Grievance Committee Chair: Ron Burris
- Law and Rules Committee Chair: Steve Johnson
- Emerging Technology Committee Chair: Candace Ratliff
- Finance Committee Chair: Andy Renfrow
- N.C. Ethics Commission Liaison: Debra Duncan
- The Board voted to pilot a new meeting schedule for 2025 that moves meetings from the traditional even-numbered months to odd-numbered months. Meetings in 2025 are scheduled for January 15-16, March 19-20, May 14-15, July 16-17, September 17-18, November 19-20.
- The Board discussed whether to begin awarding continuing education credit to those who attend public committee meetings (such as Laws and Rules or Training and Education). The matter was referred to the Training and Education Committee for further consideration.
- The Board's [new website](#) is live. You may have to clear your browser cache and update your bookmark to access the new site.
- Licensee Bill MacRae announced that the [Association of Professional Security Providers of North Carolina](#) is looking for members and Board directors.
- Board meeting minutes and Hot Sheets can be found on the Board's [Meetings and Minutes webpage](#).
- Other Board policies and informational memorandums are available [HERE](#).

Upcoming Events:

- [PPSB Meeting](#), October 17, Raleigh (2 hours CE)
- PPSB Industry Training, October 17, Raleigh (4 hours of CE)
- [International Association of Security and Investigative Regulators Conference](#), October 9-11, in Charlotte, N.C. (12 hours CE)
 - Board members Jerry Pitman, Andy Renfrow, Tamara Rabenold, and several Board staff are attending on behalf of the PPSB.
 - The Board is an official sponsor of the conference and awarded a \$5,000 grant to IASIR.
- [N.C. Association of Private Investigators Conference](#), November 18-20, in Carolina Beach, N.C. (12 hours CE)
 - Director Sherwin will be giving a presentation about the PPSB. Board members Jerry Pitman, Andy Renfrow and Suzanne Creech will attend on behalf of the PPSB.