

Remediation RFP Addendum

Proposal Number: 2024-12-CP-REM

The following information is provided to 1) answer applicants' formally submitted questions and 2) document wording changes from the original RFP into RFP version 2 (v2).

Remediation RFP Questions and Answers

Question Number	Reference	Applicant Question	Department Answer
1	General Application Question	Is there a maximum funding amount available for this solicitation?	To date, no maximum amount has been determined. Some cost considerations are training, travel, sensitivity to a staffing model that serves rural and/or metropolitan areas, staff supervision/support, administrative, and general statute requirements including delivering Status Reports to the court. Status Report submission may require travel and in-person delivery to the court to receive certification and true copies of documents by the Clerk. The Department expects to negotiate with the provider through a Best and Final Offer (BAFO) process.
2	General Application Question	Can the funder clarify the payment method for this solicitation? The RFP indicates monthly payments on page 3, but what is the unit that will be used?	Funding will begin as a 1/12th increment of the award amount issued once a month. There may also be reconciliation at the end of the year based on a Final Accounting. Money is disbursed through a host county government and then distributed to the program.
3	Introduction and Scope of Services, pg. 1	Does the department already have resources identified to conduct the forensic evaluations?	Forensic evaluations are Administrative Office of the Courts (AOC) responsibility.
4	Proposed Programing, pg. 2	What determines program length? Level of offense? Degree of diminishment?	Curriculum delivery determines program length. The curriculum design is for all 10 modules be given to all juveniles. Movement through each module's content is based on the individual's success. The level of offense is determined by the most serious allegation for which the juvenile was petitioned for court. For example, a juvenile charged with robbery with a dangerous weapon is typically a Class D or Class E felony. For more information, see RFP page 2, Proposed Programming, section (e).
5	Proposed Programing, pg. 2	Are there progress measures in the UNC Curriculum to help determine if the youth has completed a module?	These are being set forth by creators of the curriculum. They will be explained in the February 2025 training. In the curriculum there is a test at the end of each module. Failure by the juvenile at the end of a module results in a second delivery of that module. Upon test failure after a second time through the module, the Support Specialist is expected to move onto the subsequent module.

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6	Proposed Programming, pg. 2	Does the provider determine their competence at the end of program implementation?	No. The program's requirement is to deliver the curriculum in full and provide status reports to the court during program delivery. The court will order a second forensic evaluation to determine a juvenile's capacity.
7	Proposed Programing, pg. 2	Is there a typical timeframe projected for completion of the Curriculum?	Other states reported curriculum completion in 120-180 days. The North Carolina curriculum is designed to be delivered as follows: 1-2 sessions per week, no more than 1 hour each session with built in breaks and activities. This would be a minimum of 5 weeks. The pace of material delivery will be dependent on the juvenile's success. As human service professionals, there is an understanding that many variables can affect service delivery.
8	Proposed Programing, pg. 2	What if youth completes the Curriculum sooner than anticipated?	This is possible and should be documented by the provider and reported to the court. Thereafter, the court will determine the need to order a second forensic evaluation.
9	Service Area, pg. 2	Can a current provider of another service for DJJ train current staff to offer this IF a youth needing this service is admitted into their program?	Yes, current staff may be trained to provide the Remediation service. Remediation programming is a distinct service that is court ordered. Programs should not be adding in the Remediation Curriculum and providing to non-court ordered juveniles. If the program has staff that are doing numerous activities within the organization, the budget needs to specify the staff's percentage of time spent on the separate activities, and in this case within separate contracts.
10	Service Area, pg. 2	Based on the answer to the above, can the current provider bill a rate for this service as an add on to a currently funded contract?	No.
11	Proposed Programming, pg.2	<ul style="list-style-type: none"> • For the 80 juveniles or less anticipated per year, can you provide a breakdown by county of population expected? • Can the Department share the historic number of referrals by region? 	No, this is new legislation and a new service. Data are projected and based on the proportions of juveniles served in the state of Virginia which is similar in size, geography and demographics. Because this is new legislation and a new service, there are no historic data.

Question Number	Reference	Applicant Question	Department Answer
12	Proposed Programming, pg. 2	<ul style="list-style-type: none"> • Can you provide a copy of the remediation curriculum? • Can you provide the remediation curriculum training requirements? • Can you provide the remediation curriculum fidelity requirements? 	<p>No, the Remediation Curriculum is still in development by the University of North Carolina at Chapel Hill.</p> <p>Yes, the training curriculum requirements are to attend the established two-day in-person training on February 17th and 18th, 2025.</p> <p>Similarly, we are still in consultation with the University of North Carolina at Chapel Hill; therefore, we will know more soon regarding fidelity requirements.</p>
13	Proposed Programming, pg. 2	Please provide examples of family-focused and family-inclusive service components expected to be delivered simultaneously with the remediation curriculum. Would a monthly treatment team including family members meet this requirement?	The Department anticipates there will be benefit to using family-centered processes to engage the family and educate parents/guardians/custodians on basic juvenile justice process. There will also be required case coordination and case management involving family members.
14	Funding and Funding Period, pg. 3	Is there a cost for the use of the mandated curriculum or the training associated with its use? If so, what is that cost, so I may include in the proposed budget narrative?	No, the Department sponsors the curriculum through collaboration with the University of North Carolina at Chapel Hill. Please note, there may be costs associated with travel and participation in the February 2025 in-person training.
15	Proposal Requirements and Submission Process, pg. 3	If the Proposer is bidding on multiple regions, do they need to identify a host county in each region, or can one for the state suffice?	One host county for the state suffices. The number of host counties is up to the applicant.
16	Program Priorities, pg. 3	For staffing, can the funder include the number of each staff member recommended for this service model?	The applicant needs to describe the number of staff to serve youth in metropolitan and rural areas. At a minimum, there needs to be 1) Program Manager, 2) Financial, 3) Clinical Manager (masters level) and 4) Direct Service staff (support specialists).

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17	Funding and Funding Period, pg. 3	<p>The RFP states that “proposals must include a 12-month proposed operational budget with an understanding that upon award the budget will be pro-rated to match the remaining months of the fiscal year.”</p> <ul style="list-style-type: none"> • Can the funder clarify what its fiscal year period is? • Given the reduced time in Year 1 (potentially April – June or April – October), how many youth can the Proposer expect to serve in year 1? • Does Year 1 include any time for start-up activities (e.g., hiring, recruiting, training)? • Should any start-up costs be factored into the 12 month operational budget, or determined separately? 	<p>The fiscal year period is July 1 - June 30. We are unable to determine the exact number. The Department anticipates the number of youth to serve will slowly build upon the court's use of the new statutes.</p> <p>The Department expects that there will be a startup period and startup costs for hiring, recruiting, and training.</p> <p>The applicant should include startup funds into the year 1 budget, not separately. The Department will work with the awarded program(s) to define how to structure startup costs within the budget.</p>
18	Review Criteria for Proposals, pg. 4	<p>The RFP states that “these funds require no local match; however, the Department will consider other revenues provided by the sponsoring agency to enhance and support services offered within the application.” Can you speak to how providing other resources will be factored into the review process? Is there a preference for providing additional funds, and if so, what points or percentage are reserved for Proposers that do so?</p>	<p>The Department will measure additional revenue sources dichotomously (yes/no), not based on points or percentage.</p>

Remediation RFP Language Revisions

RFP Page Number	Section/Subsection	Original RFP text	Revised (v2) RFP Text
1	Priorities, (d)	Are willing to attend and complete upon award a DPS sponsored in-person two-day Remediation Curriculum Training facilitated by the North Carolina at Chapel Hill – School of Social Work and North Carolina Agricultural and Technical State University;	Are willing to attend and complete upon award a DPS sponsored in-person two-day Remediation Curriculum Training facilitated by the University of North Carolina at Chapel Hill;
2	Proposed Programming, (c)	Deliver the University of North Carolina at Chapel Hill – School of Social Work and North Carolina Agricultural and Technical State University’s <i>Remediation Curriculum</i> with the intent of the juvenile to attain capacity to proceed (N.C.G.S. 7B-2401.4 (a)).	Deliver the <i>Remediation Curriculum</i> with the intent of the juvenile to attain capacity to proceed (N.C.G.S. 7B-2401.4 (a)).
3	Program Priorities, (a)	Programming to deliver the University of North Carolina at Chapel Hill – School of Social Work and North Carolina Agricultural and Technical State University’s <i>Remediation Curriculum</i> within legislatively defined maximum time limits;	Programming to deliver the <i>Remediation Curriculum</i> within legislatively defined maximum time limits;
5	Timeline for RFP and Program Implementation (February 17 and 18, 2025)	Two-day in-person training by UNC-School of Government	Two-day in-person training