



GCC Calendar and Review Process

2021 Application Cycle

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Presented by:

Sandy Dixon, CVS Lead Planner

Karen Lombri, VAWA Planner

Grant Award Calendar

- ▶ November 1st to January 31st – GEMS Application Period (ALL)
- ▶ February and March – Preliminary Review
- ▶ April – Committees Review and Score
- ▶ May - Committees Vote
- ▶ June – Commission Votes and Applicant Notifications
- ▶ July to September – Modifications Review and Project Awards
- ▶ October 1st – Projects Opens* (ALL - except Juvenile Justice)
- ▶ January 1st – Juvenile Justice Projects Open

November 1st to January 31st – GEMS Application Period

- ▶ 2021 priorities are open and available in GEMS.
- ▶ GCC staff available to answer application related questions.
- ▶ Deadline is 11:59 PM on January 31st. (**Sunday**)

- ▶ Determine Authorizing Official, Financial Officer and Project Director for agency and project.
- ▶ Set up NCIDs for each person.
- ▶ Review Required Attachments for signature requirements.
- ▶ Register for SAM and DUNS.

February and March – Preliminary Review

- ▶ Application meets eligibility criteria.
- ▶ Application instructions followed.
- ▶ High level assessment of allowable activities/costs.
- ▶ Submitted under correct priority.
- ▶ Required attachments are uploaded, numbered and named as instructed in the RFA.
- ▶ Project period aligns with funding sources (1 year or 2 year).

April – Committees Review and Score

- ▶ Applications that pass the Preliminary Review Phase are sent to GCC Committees for review and scoring.
- ▶ High-level review of project concept and budget.
 - Who will benefit from the grant
 - How many will benefit from the grant
 - The cost of administering the grant
 - Geographical representation
 - Past performance of the applicant with grants and publicly funded projects.
- ▶ Typically 3 reviewers per application.
- ▶ Average score of the reviewers determines project score.
- ▶ Applications ranked in score order by priority.

May - Committees Vote

- ▶ Review application scores by priority.
- ▶ Assess geographical and victim specific reach of priorities throughout the state.
- ▶ Discuss the scored projects and make recommendations for project or priority specific adjustments.
- ▶ Vote on priorities with recommendations agreed to by the Committee.

June – Commission Vote and Applicant Notifications

- ▶ Review priorities and recommendations provided by committees.
- ▶ Determine if additional project or priority specific adjustments are required.
- ▶ Vote on priorities with recommendations agreed to by the Commission.
- ▶ Applicants notified of outcome of review process through an acceptance, declination, or acceptance with modifications letter.

July to September – Modification Conditions Review and Project Awards

- ▶ Planners review assigned applications for compliance with federal and state funding guidelines as well as application requirements.
- ▶ Modification Conditions letter is sent to applicants to communicate required adjustments to application.
- ▶ Applicants make the required adjustments and resubmit the application through GEMS.
- ▶ Planners review the applications for required changes.

Continued.....

- ▶ Upon completion of all modifications, award packets containing binding award documents, federal and state special conditions, and additional documentation requirements are sent to applicants.
- ▶ An award document, signed by GCC's Executive Director, will require signatures of the Authorizing Official and Project Director.
- ▶ Completed award packets are required to be returned to GCC within 30 days.
- ▶ Completed award packets will be reviewed by GCC staff for compliance.

All awards will be sent via DocuSign

therefore your award will be delivered via email...

*ALWAYS keep your officials and their contact information up to date in
GEMS!*

October 1st – Projects Opens*

- ▶ Organizations transition to working with assigned Grant Administrator (GA).
- ▶ GA will work with Project Director to open the project.
- ▶ GA approval required for contracts and travel related project spending prior to expenditure of funds.
- ▶ Project funds can not be expended prior to the start date for your period of performance, October 1st.

ANY QUESTIONS?

