

MINUTES
OF THE
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: January 14, 2016
TIME: 9:00 A.M.
PLACE: Holiday Inn Raleigh North
Raleigh, North Carolina
SUBMITTED BY: Barry Echols
Director

MEMBERS PRESENT:

Ralph Gregory
Jack Ingle
Larry Proctor
John Thompson
John Sherbin
John Walsh

STAFF PRESENT:

Director Barry Echols
Investigator Melvin Turner
Field Services Supervisor Phillip Stephenson

VISITORS:

Ralph Gregory
Dawn High
Lisa Hylan
Daniel Bain
Gregory Pratt
Victoria Giacomini
Debra Brewer
Leroy McCall
Adam Koch

MEMBERS ABSENT:

Courtney Brown

Board Secretary Nan Williams
Attorney Jeff Gray

Richard O'Neal
Steve High
Thomas Vidak
Richard Heymore
Anthony Derks
Johnny Narte
Joe Latore
Jerry Creech Sr.
Darryl Bray

Aaron Hughes
Andrea Huepner
Clyde Mowery
Denice Childress
Anita Surratt
Dorian Dehnel
Daniel Massey
Lewis Hefsteller
Kara Kinsey
Christina DeCosta
Mack Donaldson
Ray Guffey
Heather Price

Lonnie J. Manley
Nicole McDagh
Nathan McClellan
Harold Navarro
Levern Gordon
Richard Gibbey
Larry Wilson
Brad Claussen
Mason Powell
Nikola Kovacevic
Shannon Nokovich
Rebecca James

The January 14, 2016 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Gregory at 9:00 a.m.

In accordance with the State Ethics Law, Attorney Gray read the following information. “It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance and refrain from the deliberation and vote in that matter.”

Mr. Echols introduced two new staff investigators, Mr. George Daniels and Mr. Ronnie Broadwell.

Mr. Gregory welcome all guests.

MR. SHERBIN MADE A MOTION TO APPROVE THE NOVEMBER 19, 2015 BOARD MEETING MINUTES. SECONDED BY MR. INGLE. MOTION CARRIED.

Mr. Sherbin gave the Grievance Committee report. Mr. Brown, Mr. Gregory and Mr. Sherbin met as the Grievance Committee on January 13, 2016 from 9:00 a.m. to 10:55 a.m. It was noted Mr. Gregory recused himself in case number 2015-ASL-011.

MR. INGLE MADE A MOTION TO APPROVE CASE NUMBER 2015-ASL-010. SECONDED BY MR. THOMPSON. MOTION CARRIED.

MR. WALSH MADE A MOTION TO APPROVE CASE NUMBER 2015-ASL-011. SECONDED BY MR. THOMPSON. MOTION CARRIED. IT WAS NOTED MR. GREGORY RECUSED HIMSELF FROM VOTING ON THIS CASE.

Mr. Ingle gave the Screening Committee report.

MR. PROCTOR MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. SHERBIN. MOTION CARRIED.

Mr. Echols gave the registration report.

MR. PROCTOR MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. INGLE. MOTION CARRIED.

SPECIAL REPORTS AND PRESENTATIONS

Mr. Proctor gave the continuing education report.

1. Job Safety Reminder - The committee recommends denial for this course.
2. Maintenance & Inspection Process to Avoid Trouble - The committee recommends denial for this course.
3. Introduction to Connected Home - The committee recommends approval of 4 CEU's for this course.
4. Trouble Shooting Communication & Notification Devices - The committee recommends approval for 1 CEU for this course.
5. Trouble Shooting Intrusion Alarm Devices - The committee recommends approval for 1 CEU for this course.
6. Trouble Shooting Panels Power Supplies - The committee recommends approval for 1 CEU for this course.
7. Trouble Shooting Test Equipment - The committee recommends approval for 1 CEU for this course.
8. Ethical Client Relations - The committee recommends approval for 1 CEU for this course.
9. Codes & Standards Refresher - The committee recommends approval for 1 CEU for this course.
10. Basic Circuit Trouble Shooting & Testing - The committee recommends approval for 2 CEU's for this course.
11. Methods to Reduce False Alarms - The committee recommends approval for 2 CEU's for this course.
12. Value Based Convergence Selling Process - The committee recommends approval for 6 CEU's for this course.
13. Fundamentals of Networking - The committee recommends approval for 4 CEU's for this course.
14. Certified Alarm Technician Level - The committee recommends approval for renewal of this course ALB-01-061 for 24 CEU's.
15. Managed Video Services & Video Verification - The committee recommends approval for 2 CEU's.

MR. THOMPSON MADE A MOTION TO APPROVE THE COURSES AS PRESENTED. SECONDED BY MR. SHERBIN. MOTION CARRIED.

UNFINISHED BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

A discussion was held in regard to supporting the concealed carry for the staff investigators and executive staff. A request to Secretary Perry would need to be made for the extended concealed carry for certain DPS employees as authorized by the Legislature. Each staff member has to apply with DPS for approval for this process.

MR. PROCTOR MADE A MOTION TO SUPPORT THE REQUEST FOR EXTENDED CONCEALED CARRY AND FOR THE STAFF TO APPLY TO SECRETARY PERRY. SECONDED BY MR. THOMPSON. MOTION CARRIED.

Mr. Gregory advised that another ethics liaison needs to be appointed since Mr. Bonapart left.

MR. THOMPSON MADE A MOTION TO APPOINT MR. PROCTOR AS THE ETHICS LIAISON. SECONDED BY MR. SHERBIN. MOTION CARRIED.

A discussion was held in regard to the backlog of consent agreements. DPS had looked at the consent agreements and the formula that the staff uses. DPS was looking at these amounts as fines. However, the amounts are not fines, they are past fees that were not paid because they did not properly register their employees. The staff has been holding consent agreements until DPS made a decision.

Mr. Echols believes a resolution can be made with DPS. He will contact them again to help resolve this matter.

MR. INGLE MADE A MOTION FOR THE BOARD'S ATTORNEY TO DRAFT A LETTER TO DPS ABOUT THE CONCERNS THAT THE BOARD HAS IN HOLDING THE CONSENT AGREEMENTS IF NOT RESOLVED. THE BOARD WILL SET UP A SPECIAL MEETING TO FURTHER DISCUSS.

DIRECTOR'S REPORT

Mr. Echols presented the written report and advised as of December 31, 2016, the Alarm Board's balance was \$684,099.90. The Education Fund balance was \$61,614.30. As of January 8, 2016, the Board has 967 licensees and 7531 registrants.

There are two positions to be filled which is the licensing assistant position and the deputy director's position. There are a couple of positions to be filled in registration as well.

The computer and scanning project contract is waiting for signatures and then it would go to the vendor. Mr. Echols would like to expedite both projects.

Mr. Echols advised he is still looking at commercial property for a new office. The new building must have enough space for all staff and a large enough conference room to hold board meetings.

Mr. Gregory advised he wants to see the contract for the computer and scanning project before anything is signed. Mr. Echols will send a copy to Mr. Gregory and also to the PPSB chairman.

ATTORNEY'S REPORT

1. Homer O. Weaver/Safe Home Security, Inc. - Consent Agreement in the amount of \$183.60 for a registration violation. The agreement was never mailed to the licensee per Director Echols' instructions to hold all consents until further notice.

The schedule of hearings in the Office of Administrative Hearings is attached to the Attorney's Report.

Currently, the Board does not have any rule adoptions or amendments pending.

Mr. Gray will keep the Board updated at each meeting by listing the current bills in his report at each meeting and their status.

GOOD OF THE ORDER

Mr. Gregory presented Mr. Mack Donaldson with a plaque recognizing and thanking him for all of his work and dedication that he has brought to the Board as a member for the past years.

The next NC Electronic Security Association meeting will be May 4-5, 2016 in Concord, North Carolina.

MR. WALSH MADE A MOTION REQUESTING MR. ECHOLS TO ATTEND THE NORTH CAROLINA ELECTRONIC SECURITY ASSOCIATION MEETING WHICH WILL BE HELD MAY 4-5, 2016 IN CONCORD, NORTH CAROLINA. SECONDED BY MR. INGLE. MOTION CARRIED.

MR. INGLE MADE A MOTION TO ADJOURN. SECONDED BY MR. SHERBIN. MOTION CARRIED.

Meeting Adjourned: 11:00 a.m.

Barry S. Echols
Director

Nan Williams
Reporter