

**MINUTES OF THE
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD**

DATE: November 18, 2021
TIME: 1:30 P.M.
PLACE: Hampton Inn & Suites Raleigh/Crabtree
3920 Arrow Drive
Raleigh, North Carolina 27612
SUBMITTED BY: Paul Sherwin Director

MEMBERS PRESENT:

Stephen Wheeler
Mack Donaldson
Jim Crabtree
Robert Graham
Caroline Brown

MEMBERS ABSENT:

Larry Proctor

STAFF PRESENT:

Director Paul Sherwin
Attorney Jeff Gray
Field Services Supervisor Kim Odom
PPSB Board Secretary Syconda Marrow
Deputy Secretary Caroline Valand

VISITORS:

Raphael Allen	Carlio Bain Carl	Darryl Bray
Walter Curtis	Foye	Dawn High
Steve High	Lisa Hylan	Donald Hubbard
Sorrell Saunders	Stephen Wheeler	Anthony Whorley
Mary Wood		

The November 18, 2021 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Stephen Wheeler at 1:33 P.M.

Attorney Gray read the following statement:

"In accordance with the State Ethics Law, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance and refrain from the deliberation and vote in that matter."

Chairman Stephen Wheeler recognized guests by name and welcomed them to the meeting.

Attorney Jeff Gray presented to the Board draft administrative rules 14B NCAC 17 .0201(a)(4) and 14B NCAC 17 .0301(d), which amends the Board's process for character references and creates an application completion deadline, respectively.

CAROLINE BROWN MADE A MOTION TO ACCEPT THE RULES AS WRITTEN AND PROCEED WITH THE RULE-MAKING PROCESS. SECONDED BY JIM CRABTREE. MOTION CARRIED. NONE OPPOSED.

ATTORNEY'S REPORT

Attorney Jeff Gray delivered his Attorney's Report, which included updates about the status of consent agreements, pending administrative rules changes, and legislative updates.

See Attachment 1 for the full report.

JIM CRABTREE MADE A MOTION TO ACCEPT THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY ROBERT GRAHAM. MOTION CARRIED. NONE OPPOSED.

Mack Donaldson presented the Grievance Committee report. Mack Donaldson and Caroline Brown met as the Grievance Committee on November 18, 2021, from 9:00 A.M. to 11:03 A.M. and heard a total of three cases.

Related to Grievance Case, 2021-ASLB-017, Bobby Lassiter, the Board instructed Attorney Gray to file a complaint for injunctive relief as a result of Lassiter continuing to perform duties regulated by NCGS 74D without a license.

See Attachment 2 for the full Grievance Committee Report

JIM CRABTREE MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT. SECONDED BY ROBERT GRAHAM. MOTION CARRIED. NONE OPPOSED.

Jim Crabtree presented the Screening Committee report. Jim Crabtree served as chair of the Screening Committee, and they met on November 18, 2021, from 11:01 A.M. to 12:25 P.M. to review a total of six applications.

See Attachment 3 for the full Screening Committee Report

CAROLINE BROWN MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY MACK DONALDSON. MOTION CARRIED. NONE OPPOSED.

SPECIAL REPORTS AND PRESENTATIONS

Caroline Brown presented the continuing education report. Mrs. Brown noted that there were 44 submissions which included 40 course renewals. All were approved.

See Attachment 4 for the full Continuing Education Committee Report

JIM CRABTREE MADE A MOTION TO APPROVE THE CONTINUING EDUCATION REPORT AS PRESENTED. SECONDED BY ROBERT GRAHAM. MOTION CARRIED. NONE OPPOSED.

OLD BUSINESS

NONE

NEW BUSINESS

Director Sherwin briefed the Board about attending the 2021 annual conference of the International Association of Security and Investigative Regulators (IASIR) in October 2021. Attorney Jeff Gray and Member Mack Donaldson also attended.

Stephen Wheeler briefed the Board about a report of unlicensed activity being conducted by BRITE and Midsouth Electric Inc in Fayetteville, N.C.

JIM CRABTREE MADE A MOTION TO ISSUE A CEASE AND DESIST ORDER TO BRITE AND MIDSOUTH ELECTRIC INC. SECONDED BY CAROLINE BROWN. MOTION CARRIED. NONE OPPOSED. STEPHEN WHEELER RECUSED FROM THE VOTE.

The Board discussed receiving information that Modern Systems Inc. is not properly registering employees.

JIM CRABTREE MADE A MOTION TO CONDUCT A 24-MONTH REGISTRATION COMPLIANCE AUDIT ON MODERN SYSTEMS INC. SECONDED BY MACK DONALDSON. MOTION CARRIED. NONE OPPOSED.

DIRECTOR'S REPORT

Director Sherwin delivered to the Board his Director's Report. The report included information about personnel changes, the status of the Board's active licensees and registrants, and a Board finances update.

See attachment 5 for the full report

JIM CRABTREE MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY ROBERT GRAHAM. MOTION CARRIED. NONE OPPOSED.

GOOD OF THE ORDER.

Jim Crabtree recognized long-time alarm industry member Gene Loye, who was in attendance at the meeting.

CAROLINE BROWN MADE A MOTION TO ADJOURN. SECONDED BY JIM CRABTREE. MOTION CARRIED. NONE OPPOSED.

Meeting Adjourned: 2:37 P.M

Paul Sherwin Director

Syconda Marrow
Board Secretary