

MINUTES
OF THE
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: September 24, 2015
TIME: 9:00 A.M.
PLACE: Holiday Inn Raleigh North
Raleigh, North Carolina
SUBMITTED BY: Anthony Bonapart
Deputy Director

MEMBERS PRESENT:

Larry McClellan
Ralph Gregory
Larry Proctor
Courtney Brown
John Thompson
John Sherbin

MEMBERS ABSENT:

Jack Ingle

STAFF PRESENT:

Director Barry Echols
Deputy Director Anthony Bonapart
Field Services Supervisor Phillip Stephenson

Board Secretary Nan Williams
Investigator Melvin Turner
Attorney Jeff Gray

VISITORS:

Frank S. Heberer
David Burt
Lorrie Hudnell
Malcolm Burchett
George Bish
Lewis Huffstetler
Millie Archer

Kirk Saunders
Elizabeth Rogers
William D. Becom
Larry McClellan
Johnnie A. McKoy
Charles Shipman
Tabithe Goss

Terry Holt
Jon English
Anita Surratt
Kristy Groff
Duncan Hubbard
Luke Wheeler
David Bollinger
Jeff Romple
Mack Donaldson
Kenneth Henke
Pamela McLean
Robert McWaters
Carl E. Loye

Aaron Hughes
Janet English
Larry Blumenfeld
Mark Smith
Dave Foster
Chris Nobling
Nick Williamson
Demetrious McKnight
David Sperber
Ric Gibbey
Roxanna Wollett
James E. Brady

The September 24, 2015 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Gregory at 9:00 a.m.

In accordance with the State Ethics Law, Attorney Gray read the following information. “It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance and refrain from the deliberation and vote in that matter.”

New Board Member John Sherbin was welcomed and introduced. Mr. Larry McClellan stated that his term was up and this meeting will be his last. Mr. Mack Donaldson was in the audience and used to also serve on the Board.

Mr. Gregory welcomed all guests.

MR. THOMPSON MADE A MOTION TO APPROVE THE JULY 23, 2015 BOARD MEETING MINUTES. SECONDED BY MR. BROWN. MOTION CARRIED.

Mr. Brown gave the Grievance Committee report. Mr. Brown and Mr. Proctor met as the Grievance Committee on September 23, 2015 from 9:00 a.m. to 9:45 a.m.

MR. THOMPSON MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.

Mr. Proctor gave the Screening Committee report.

MR. MCCLELLAN MADE A MOTION TO APPROVE NUMBER FIFTEEN ON THE SCREENING REPORT. SECONDED BY MR. THOMPSON. MOTION CARRIED. IT WAS NOTED THAT MR. BROWN RECUSED HIMSELF FROM VOTING IN THIS

MATTER.

MR. MCCLELLAN MADE A MOTION TO APPROVE THE OTHER RECOMMENDATIONS ON THE SCREENING REPORT. SECONDED BY MR. THOMPSON. MOTION CARRIED.

MR. BROWN MADE A MOTION TO APPROVE THE SCREENING REPORT ADDENDUM. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.

Mr. Bonapart gave the registration report.

MR. BROWN MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.

Mr. Gray recused himself as counsel to the Board and presented the following final agency decision:

15 DOJ 04294 - Frank Shipley Heberer - This contested case was heard before Administrative Law Judge Donald W. Overby on June 23, 2015. The issue was whether or not grounds exist to deny an alarm registration for Mr. Heberer for lack of good moral character and temperate habits as evidenced by three (3) convictions of Driving While Impaired. Mr. Heberer was present and also his employer Mr. Gene Loye was present. Mr. McClellan recused himself from voting in this matter.

MR. BROWN MADE A MOTION TO APPROVE THE ALARM REGISTRATION FOR MR. HEBERER. ALSO, THE BOARD'S ATTORNEY WILL CORRECT THE COMPANY NAME IN THE ATTORNEY'S REPORT FROM SECURE WATCH, INC. TO SENTRY WATCH, INC. SECONDED BY MR. SHERBIN. MOTION CARRIED.

SPECIAL REPORTS AND PRESENTATIONS

Mr. McClellan gave the following continuing education committee report.

1. ADT Pulse Interactive Solutions - The committee recommends approval for 6 CEU's for this course.
2. Video Analytics within IP Cameras, NVR & VMS - The committee recommends approval for 2 CEU's for this course.
3. Transitioning Analog to IP - The committee recommends approval for 2 CEU's for this course.
4. Setup and Operation of a POE NVR - The committee recommends approval for 1 CEU for this course.
5. Port Forwarding for CCTV - The committee recommends approval for 1 CEU for this course.

6. IP Camera Set Up including Panoramic Camera - The committee recommends approval for 1 CEU for this course.
7. Wi-Fi NVR and Camera Setup - The committee recommends approval for 1 CEU for this course.
8. IVMS4200 &4500 Introductory Level - The committee recommends approval for 1 CEU for this course.
9. Analog & IP PTZ Camera Setup including linkage - The committee recommends approval for 1 CEU for this course.
10. "6272" - The committee recommends approval for renewal for 2 CEU's for this course.
11. Xfinity Home Panel Swap & Upgrade Training - The committee recommends approval for 6 CEU's for this course.
12. Xfinity Greenfield Course - The committee recommends approval for 6 CEU's for this course.
13. Using Drones for Physical Security - The committee recommends approval for 3 CEU's for this course.

Mr. David Burt from Jade Learning addressed the Board and gave a presentation on drones.

MR. BROWN MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FOR COURSES ONE THROUGH TWELVE. SECONDED BY MR. SHERBIN. MOTION CARRIED.

MR. BROWN MADE A MOTION TO APPROVE NUMBER THIRTEEN WHICH IS THE DRONE COURSE. SECONDED BY MR. THOMPSON. MOTION CARRIED.

BREAK: 10:25 a.m.
RECONVENED: 10:35 a.m.

UNFINISHED BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

The next IASIR conference will be held November 11-13, 2015 in New Orleans. The subject of drones will also be discussed at the conference.

MR. BROWN MADE A MOTION THAT MR. ECHOLS AND MR. GREGORY ATTEND THE CONFERENCE TO REPRESENT THE BOARD. SECONDED BY MR. THOMPSON. MOTION CARRIED.

Mr. Bonapart stated that a member needed to be appointed to be the Ethics Liaison. Mr. Bonapart has been acting as the liaison because the Board had not appointed anyone for sometime. Mr. Gregory recommended that Mr. Bonapart continue to be the Ethics Liaison.

MR. MCCLELLAN MADE A MOTION TO APPROVE MR. BONAPART AS THE ETHICS LIAISON. SECONDED BY MR. THOMPSON. MOTION CARRIED.

Mr. Bonapart briefly discussed the handout from State Ethics that was placed in the Board members packets. State Ethics show that all Board members are current on their online education training requirements except the new Board member, Mr. John Sherbin. According to the State Ethics Commission, Mr. Sherbin is past due with an ethics education due date of July 1, 2015.

There will be a mandatory 150B Training for all Board members after the meeting.

Mr. Gregory stated that the scanning project costs is now \$138,000.00 compared to the \$230,000.00 previously quoted. The Alarm Board's percent to pay would be \$35,000.00.

MR. BROWN MADE A MOTION TO APPROVE THE SCANNING PROJECT BUT NOT TO EXCEED \$50,000.00. SECONDED BY MR. THOMPSON. MOTION CARRIED.

DIRECTOR'S REPORT

Mr. Echols presented the written report and advised as of August 31, 2015, the Alarm Board's balance was \$666,636.06. The Education Fund balance was 60,035.40. As of September 21, 2015, the Board has 954 licensees and 7275 registrants.

The registration unit is doing a good job in the back log and getting cards out.

Mr. Echols stated that the company that will be doing the scanning of the office files will more than likely be the company doing the new computer system. A full time DPS IT employee will be assisting the staff with the new computer system.

Mr. Echols stated that the staff should receive their ten percent raise in their October checks. Nothing has been received in writing, but he has been advised that the raise should go through.

Mr. Echols discussed purchasing polo shirts for the staff with logos for about 25 people.

MR. PROCTOR MADE A MOTION AUTHORIZING THE DIRECTOR TO PURCHASE THESE SHIRTS BUT NOT TO EXCEED \$4000.00. SECONDED BY MR. BROWN. MOTION CARRIED.

MR. BROWN MADE A MOTION TO APPROVE THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.

ATTORNEY'S REPORT

Mr. Gray stated that he will be involved with the litigation with GL Solutions representing the staff.

CONSENT AGREEMENTS

1. Donna Gayle Sharp/Tri-State Life Safety & Electric Systems, Inc - Consent Agreement in the amount of \$1,530.00 paid in full.

The schedule of hearings in the Office of Administrative Hearings is attached to the Attorney's Report.

The Board's administrative rules, as previously reported, had to be transferred to another Title within the NC Administrative Code as a part of the transfer to the Department of Public Safety. The Board's rules are now found at 14B NAC Subchapter 17. A copy of these renumbered rules will be provided in the notebook for this afternoon's Board member training. I have also provided a copy to the Board's staff for their use and for posting on the Board's website.

House Bill 299, "Amend Private Protective Services Act/Changes" was introduced and it amends the Board's "sister board", the Private Protective Services Board's law. Director Echols and Mr. Gray along with the help of Jarrett Burr, Legislative Liaison for DPS, were successful in amending this bill to give both Boards the authority to purchase a building. At this point, with the General Assembly about to adjourn, it does not appear as if this bill will pass this Session.

A number of other bills of interest either directly effecting the Board, or tangentially effecting it, have been introduced this Session.

House Bill 508, introduced by Representatives Susan Martin and Jean Farmer-Butterfield was entitled "Alarm Registration Info Not Public Record. This bill would have amended Chapter 132 of the General Statutes, the Public Record Act, to exempt from the Act any registration or sensitive security information received or compiled by a city pursuant to an alarm registration ordinance. An "alarm registration ordinance" was defined as an ordinance adopted by a city that requires owners of security, burglar, fire, or similar alarm systems to register with the city. Information deemed confidential under the bill and not open to public inspection, examination, or copying included registration information, including the name, home and business telephone number, and any other person identifying information provided by an applicant pursuant to an alarm registration ordinance, and more importantly, any sensitive security information pertaining to an applicant's alarm system, including residential or office blueprints, alarm system schematics, and similar drawing or diagrams. This bill, however, was what is referred to as a

“local bill” and applied only to the City of Wilson. House Bill 508 was assigned to the House Committee on Judiciary II Committee, but was not heard. It failed to meet the “crossover deadline.”

Mr. Gray stated Director Echols has met with the Board members individually and has received a number of suggested amendments to Chapter 74D or ideas that would require a change to Chapter 74D. Mr. Gray compiled them into a “bill draft” along with similar amendments to the Private Protective Services Board’s statute. The Board approved these changes at its July meeting. The intent was to make these changes a “Committee Substitute” to House Bill 299, but these changes will not pass either.

Mr. Gray stated that his contract is up for renewal and there are no changes in the contract. The contract will expire June, 2016.

MR. MCCLELLAN MADE A MOTION TO APPROVE THE ATTORNEY’S CONTRACT AS PRESENTED. SECONDED BY MR. BROWN. MOTION CARRIED.

GOOD OF THE ORDER

Mr. McClellan thanked the Board and staff and stated he has enjoyed serving on the Board these past years. The Board thanked Mr. McClellan and also Mr. Mack Donaldson for their services and dedication.

MR. MCCLELLAN MADE A MOTION TO ADJOURN. SECONDED BY MR. BROWN. MOTION CARRIED.

Meeting Adjourned: 11:15 a.m.

Anthony Bonapart
Deputy Director

Nan Williams
Reporter

