GCC Calendar and Review Process 2022 Application Cycle

September 21, 2021

Grant Award Calendar

▸ November 1st to January 31st – GEMS Application Period (ALL)

▸ February and March – Preliminary Review

▸ April – Committees Review and Score

▸ May - Committees Vote

▸ June – Commission Votes and Applicant Notifications

▸ July to September – Modifications Review and Project Awards

▸ October 1st – Projects Opens* (ALL - except Juvenile Justice)

▸ January 1st – Juvenile Justice Projects Open

November 1st to January 31st – GEMS Application Period

- 2022 priorities are open and available in GEMS.

- GCC staff available to answer application related questions.

- Deadline is 11:59 PM on January 31st.

- Determine Authorizing Official, Financial Officer and Project Director for agency and project.

- Set up NCIDs for each person.

- Review Required Attachments

- Register for SAM and DUNS.

February and March – Preliminary Review

▸ Application meets eligibility criteria.

▸ Application instructions in the RFA followed.

▸ Assessment of allowable activities/costs.

▸ Submission under correct priority.

▸ Required attachments are uploaded, numbered and named as instructed in the RFA.

▸ Project period aligns with funding sources (1 year or 2 year).

April – Committees Review and Score

▸ Applications that pass the Preliminary Review Phase are sent to GCC Committees for review and scoring.

▸ Full review of project concept and budget.

- Who will benefit from the grant

- How many will benefit from the grant

- The cost of administering the grant

- Geographical representation

- Past performance of the applicant with grants and publicly funded projects.

▸ Typically, 3 reviewers at a minimum per application, depending on committee.

▸ Average score of the reviewers determines project score.

▸ Applications ranked in score order within each priority.

May - Committees Vote

▸ Review application scores by priority.

▸ Assess geographical and needs-specific reach of projects throughout the state.

▸ Discuss the scored projects and make recommendations for project or priority specific adjustments.

▸ Vote on project funding with recommendations agreed to by the Committee.

June – Commission Vote and Applicant Notifications

▸ Review project funding and recommendations provided by committees.

▸ Determine if additional project or priority specific adjustments are required.

▸ Vote on project funding with recommendations agreed to by the Commission.

▸ Applicants advised of outcome of review process through automated notification email.

July to September – Modification Conditions Review and Project Awards

▸ Planners review assigned applications for compliance with federal and state funding guidelines as well as application requirements.

▸ Modification Notice is sent to applicants to communicate required adjustments

▸ Applicants make the required adjustments and resubmit the application through GEMS along with completed forms.

▸ Planners review the applications for completion of required changes and review forms.

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▸ Upon completion of all modifications, award packets containing binding award documents, federal and state special conditions, and additional documentation requirements are sent to applicants.

▸ An award document, signed by GCC's Executive Director, will require signatures of the Authorizing Official and Project Director.

▸ Completed award packets are required to be returned to GCC within 30 days.

▸ Completed award packets will be reviewed by GCC staff for compliance.

All awards will be sent via DocuSign
therefore, your award will be delivered via email…
ALWAYS keep your officials and their contact information up to date in GEMS!

October 1st – Projects Opens*

▸ Organizations transition to working with assigned Grant Administrator (GA; formerly Grant Manager).

▸ GA will work with Project Director to open the project.

▸ GA approval required for contracts and travel related project spending prior to expenditure of funds.

▸ Project funds can not be expended prior to the start date for your period of performance, October 1st.

ANY QUESTIONS?