

**MINUTES
OF THE
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD**

DATE: November 15, 2018
TIME: 9:00 A.M.
PLACE: Holiday Inn Raleigh North
Raleigh, North Carolina
SUBMITTED BY: Brian Jones
Director

MEMBERS PRESENT:

Ralph Gregory
Jim Crabtree
Larry Proctor
Courtney Brown
Wayne Woodard

MEMBERS ABSENT

Stephen Wheeler

STAFF PRESENT:

Director Brian Jones
Deputy Director Phillip Stephenson
Board Secretary Cynthia Anthony
Attorney Jeff Gray
Field Services Supervisor Kim Odom
Investigator Ray Bullard

VISITORS

Ed Pait
Michael Newton
R Courtney Brown
Douglas Owens
Jon Nester
Sean Smith
Jim Beardsley
Robin Tharrinton
William Moore
Steven Banh
Richard Drefke
Tona Whitley
Kim Blatchford

Dan Comfort
Ian Flowers
Jennifer Baratta
Shawn Martin
Dorian Dehnel
Justin Chappell
Matthew Tinor
Tom Myatt
Darryl Bray
Chris Nobling
Dixie Culbretl
Carl Loye
Faisal Ahmed

The November 15, 2018 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Gregory at 9:00 a.m.

In accordance with the State Ethics Law, Attorney Gray read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance and refrain from the deliberation and vote in that matter."

Chairman Gregory welcomed all guests.

JIM CRABTREE MADE A MOTION TO APPROVE THE SEPTEMBER 20, 2018 TELECONFERENCE BOARD MEETING MINUTES. SECONDED BY COURTNEY BROWN. MOTION CARRIED.

Ralph Gregory read the Grievance Committee report. Wayne Woodard and Mr. Gregory met as the Grievance Committee on November 14, 2018 from 9:00 a.m. to 10:22 a.m. and heard a total of five cases.

COURTNEY BROWN MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED.

Wayne Woodard read the Screening Committee report. Mr. Woodard served as chair of the Screening Committee. It was noted that Ralph Gregory recused himself from #6 Matthew Ryan Pitts on the screening report and #1 Floyd Johnson III on the addendum report.

Wayne Woodard stated that a subcommittee has been created to review rule 14B NCAC 17. 0202 and possible revision of this rule. He announced that Courtney Brown will be chairing this committee.

LARRY PROCTOR MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED.

FINAL AGENCY DECISIONS

None.

SPECIAL REPORTS AND PRESENTATIONS

Larry Proctor provided the continuing education report.

1. Wireless Standards (Renewal 14-989) - the committee recommends approval for 1 CEU for this course.
2. Wireless Components and Physics (Renewal 14-988) - the committee recommends approval for 1 CEU for this course.

3. Troubleshooting Wireless Systems (Renewal 14-987) - the committee recommends approval for 1 CEU for this course.
4. False Alarm Reduction (Renewal 14-981) - the committee recommends approval for 2 CEU's for this course.
5. Sales in the Security Industry (Renewal 14-992) - the committee recommends approval for 3 CEU's for this course.
6. Project Management in the Security Industry (Renewal 14-990) - the committee recommends approval for 3 CEU's for this course.
7. Alibi Certified Professional - the committee recommends approval for 3 CEU's for this course.
8. Access Control Online (Renewal 03-130) - the committee recommends approval for 3 CEU's for this course.
9. Networking & Cabling for Security Installations (Renewal 14-986) - the committee recommends approval for 3 CEU's for this course.
10. Power over the Ethernet (What it is and How Does it Work) - the committee recommends approval for 1 CEU for this course.
11. Innovative Techniques for Deploying Power & Network Infrastructure - the committee recommends approval for 2 CEU's for this course.
12. Certified Alarm Technician Level (Online Course) (Renewal 14-939) - the committee recommends approval for 6 CEU's for this course.

JIM CRABTREE MADE A MOTION TO APPROVE THE CONTINUING EDUCATION REPORT AS PRESENTED. SECONDED BY WAYNE WOODARD. MOTION CARRIED.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Gregory proposed an administrative rule change to increase the licensing fee from \$375.00 to \$500.00.

COURTNEY BROWN MADE A MOTION TO APPROVE INCREASING THE LICENSING FEE FROM \$375.00 TO \$500.00. SECONDED BY LARRY PROCTOR. MOTION CARRIED.

Chairman Gregory proposed moving the Alarm Board meeting location for the September 19, 2019 Board meeting from Wilmington, NC to Raleigh, NC.

JIM CRABTREE MADE A MOTION TO APPROVE MOVING THE BOARD MEETING LOCATION TO RALEIGH, NC. SECONDED BY LARRY PROCTOR. MOTION CARRIED.

Chairman Gregory proposed to approve the proposed 74D rewrite bill as it is written, with the exception of clarifying 74D-4 (c) to reflect that the Secretary of Public Safety's designee has no limitation to his or her term of office.

JIM CRABTREE MADE A MOTION TO APPROVE THE PROPOSED 74D REWRITE BILL WITH THE NOTED CHANGE TO 74D-4 (c). SECONDED BY LARRY PROCTOR. MOTION CARRIED.

ATTORNEY'S REPORT

I. CONSENT AGREEMENTS & CIVIL PENALTIES

The Board has no pending consent agreements.

II. OFFICE OF ADMINISTRATIVE HEARINGS

The hearings list is attached to the Attorney's Report.

III. RULES

The Board has no pending administrative rule changes.

IV. LEGISLATION

At its March 2017 meeting, the Board voted to approve the rewrite of Chapter 74D and seek introduction of a bill in the General Assembly. The bill was not introduced. Late last month Attorney Jeff Gray was asked by Chairman Gregory to prepare a new proposed bill for introduction in the 2019-2020 Legislative Session. A copy was sent to each member last week for review prior to today's board meeting and a copy is also attached as Attachment 2 to the Attorney's Report. With the exception of the language added to subsection 5(b) of G.S. 74D-8 by House Bill 374 (S.L. 2018-114), this bill is virtually identical to the proposed bill drafted by the 74D Rewrite Committee in 2016.

COURTNEY BROWN MADE A MOTION TO ACCEPT THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY LARRY PROCTOR. MOTION CARRIED.

DIRECTOR'S REPORT

Mr. Brian Jones presented the written report and advised that the Board's fund balance was \$586,507.17 as of October 31, 2018. The Education Fund balance was \$63,798.68. As of October 31, 2018, the Board had 1,005 licensees and 8,958 registrants.

Mr. Jones announced that Cynthia Hepburn retired on November 1st after 16 years with Private Protective Services. He stated that PPS will soon conduct interviews for her position and the vacant Processing Assistant position.

Mr. Jones reported that Permitium continues to meet with staff members and will do so throughout the remaining development phases to discuss progress and issue resolution. Mr. Jones stated that Permitium is currently working on the remaining development phases, which include certifications, complaints, audits, and appeals.

Lastly, Mr. Jones stated that Permitium is in the process of archiving records and intends to complete scanning by the end of the year. As of October 23rd, they had scanned approximately half of the records (50 boxes).

Chairman Gregory asked Mr. Jones if there was an area/expenditure that he can identify that can be a cost savings for the Board and what has caused the spike in expenditures. Mr. Jones stated that there has not been a spike in expenditures, but a reduction in revenue. Mr. Jones stated that he has been proactive in monitoring expenses.

LARRY PROCTOR MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED.

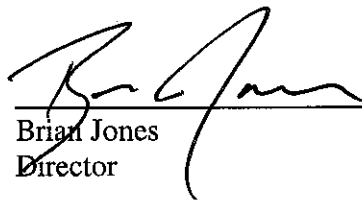
GOOD OF THE ORDER.

Permitium training at 1pm.

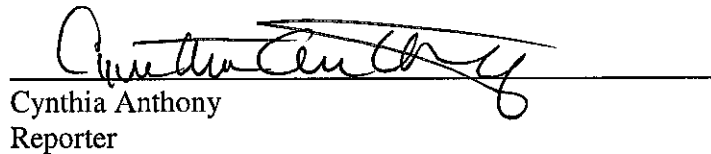
The next North Carolina Electronic Security Association meeting is January 17, 2019.

JIM CRABTREE MADE A MOTION TO ADJOURN. SECONDED BY LARRY PROCTOR. MOTION CARRIED.

Meeting Adjourned: 9:36 a.m.



Brian Jones
Director



Cynthia Anthony
Reporter