



North Carolina Department of Public Safety

Purchasing and Logistics

Roy Cooper, Governor
Eddie M. Buffaloe Jr., Secretary

Casandra Skinner Hoekstra, Chief Deputy Secretary
Melissa Earp, Chief Financial Officer
Tymica Dunn, Director

TO: All North Carolina Law Enforcement Agencies
All Hospital in North Carolina

FROM: Tymica Dunn, Director *TD*
Purchasing and Logistics

DATE: November 17, 2023

RE: New Location for Submitting Anonymous Sexual Assault Evidence Kits for
Storage and new Points of Contact

The purpose of this memorandum is to inform hospitals and law enforcement agencies throughout the state of North Carolina of the new procedures for submitting anonymous sexual assault evidence collection kits to the Law Enforcement Support Services (LESS) Section of the NC Department of Public Safety for storage.

Beginning January 1, 2024 all anonymous sexual assault evidence collection kits will need to be mailed to 3040 Hammond Business Place, Suite 111, Raleigh, NC 27603-3666. LESS contacts as of January 1, 2024 are as follows:

Gregory Weavil – Primary Contact – Phone: 919-324-6227 – Email: Gregory.Weavil@ncdps.gov.
Tymica Dunn – Secondary Contact – Phone: 919-324-6273 – Email: Tymica.Dunn@ncdps.gov.

LESS will continue to store anonymous sexual assault evidence collection kits submitted by North Carolina hospitals and law enforcement agencies. Upon request, and at no cost to hospitals or law enforcement agencies, LESS will provide the required Anonymous Report forms, brown mailing boxes, and pre-paid self-adhesive postage labels. To request the Anonymous Report forms, brown mailing boxes, or pre-paid postage labels, please contact: Gregory Weavil.

MAILING ADDRESS:
4227 Mail Service Center
Raleigh, NC 27699-4200
www.ncdps.gov



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OFFICE LOCATION:
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