



**NORTH CAROLINA
PRIVATE PROTECTIVE SERVICES BOARD**

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Written Plan of Supervision

Private Investigator Associate • Electronic Countermeasure Trainee • Polygraph Trainee

Applicant's Name _____ Sponsor's Name _____

1. Associate will receive 160 hours of one-on-one supervision within the first year of employment;
 - (a) First 40 hours of employment will be one-on-one supervision;
 - (b) Remaining 120 hours of one-on-one will be gathered over the first year or the first 1,000 hours of employment;
2. The Supervising Private Investigator will meet face to face with the associate or contact by telephone at least 4 times per month to review the associate's work product;
3. The Supervising Private Investigator will review each case on which the associate is working;
4. The Private Investigator Associate Training Checklist will be updated quarterly (every three months) for Private Investigator Associates.
5. Associate Log and Training Checklist should be maintained pursuant to 14B NCAC 16 .1101 and a copy shall be given to the Associate.
6. The associate/trainee will not independently of the sponsor, accept or contract employment. The Associate must have direct face-to-face or telephone contact with the sponsor or another licensed Private Investigator within the firm, association, or corporation before accepting employment or before accepting a new case.
7. 14B NCAC 16 .0403 Trainee Permit Requirements. (a) In addition to the requirements of Section .0200 of this Chapter, applicants for a trainee permit in private investigation or counterintelligence shall be directly supervised by a licensee approved by the Board and that supervisor shall be directly responsible for the training and investigations of the trainee.
8. 14B NCAC 16 .0502 Polygraph Trainee Permit Requirements. In addition to the requirements of Section .0200 of this Chapter the following requirements shall apply to polygraph trainees:
 - (2) The applicant shall be directly supervised by a polygraph examiner approved by the Board and that examiner shall supervise no more than three trainees at any given time;

I certify that I have read and understand all requirements above as required by 14B NCAC 16 .1100 (PIA); 14B NCAC .0403 (CIT); and/or 14B NCAC 16. 0502 (PT), and understand these requirements are my responsibility to complete.

Date _____
Associate / Trainee Signature

Date _____
Sponsor's Signature