



Office of Violence Prevention  
NC DEPARTMENT OF PUBLIC SAFETY

**December 13, 2023, First Advisory Committee Meeting**

**Time:** 11:00 AM – 12:30 PM

**Location:** Virtual

**Executive Director** Dr. Gerard V. Tate, NC Office of Violence Prevention

**AGENDA**

1. Welcome and Extended Introductions (35 minutes)

- **1.1.** Opening Remarks by the Executive Director
- **1.2.** Welcome by NCDPS Secretary, Eddie M. Buffalo, Jr.
- **1.3.** Detailed Roundtable Introductions (Committee Members)
  - Each Member: Name, Affiliation, Role in Committee, Brief Statement on Their Vision/Interest in the Committee (Approx. 1-2 minutes each)

2. Structure and Role of the Advisory Committee (15 minutes)

- **2.1.** Discussing the Role and Responsibilities of Committee Members
- **2.2.** Setting Expectations for Engagement and Collaboration

3. Survey on Core Issues and Barriers (20 minutes)

- **3.1.** Introduction of the Survey by the Executive Director
- **3.2.** Committee Members Complete a Brief Survey (5 Questions) on Key Issues and Barriers for Focus in the Upcoming Year
- **3.3.** Initial Discussion on Survey Responses (Time Permitting)

4. Scheduling Next Meeting (15 minutes)

- **4.1.** Presentation of Various Committees and Their Objectives for Committee Consideration
- **4.2.** Members Vote on Their Preferred Two Committees by Dec 28<sup>th</sup>
- **4.3.** Discussing Potential Dates for an In-Person Meeting in January
- **4.4.** Gathering Availability and Preferences from Members by Dec. 20<sup>th</sup>

5. Meeting Wrap-Up and Adjourn (5 minutes)

- **5.1.** Summary of the Meeting and Next Steps
- **5.2.** Thanking Members for Their Participation and Input