***NOTE: At a minimum, JCPCs must include the following in their by-laws regarding (potential) conflict of interest and the disclosure of.***

Juvenile Crime Prevention Council (JCPC) members are public officers. N.C. Gen. Stat. § 14-234 requires that

(1) No public officer or employee who is involved in making or administering a contract on behalf of a public agency may derive a direct benefit from the contract except as provided in this section, or as otherwise allowed by law; (2) A public officer or employee who will derive a direct benefit from a contract with the public agency he or she serves, but who is not involved in making or administering the contract, shall not attempt to influence any other person who is involved in making or administering the contract; and (3) No public officer or employee may solicit or receive any gift, reward, or promise of reward in exchange for recommending, influencing, or attempting to influence the award of a contract by the public agency he or she serves.

Accordingly, no JCPC member or managing staff may receive directly or indirectly, any funds disbursed from the State of North Carolina, except for duly, authorized staff compensation and benefits, and reimbursement for expenses actually incurred in connection with the Council’s business and in accordance with final approved grant agreements.

**WHEREAS**, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (County/JCPC Collaborative) desires to require its members to avoid conflicts of interest or the appearance of impropriety in the disbursement of DPS JCPC State funds;

**PROVIDED**, no member of the JCPC shall be deemed to benefit directly or indirectly from any contract funded in whole or in part by State funds if he/she receives only the salary or stipend due to him/her in the normal course of employment with, or service to, said JCPC.

FURTHERMORE, said JCPC has written conflict of interest by-laws and reporting procedures applicable to members who have any interest or any authority regarding the resources of JCPC. These by-laws have been communicated to members and full disclosure has been provided for any possible appearance of conflict of interest that may exist.

Council members shall not use their official affiliation with the JCPC to secure preferential treatment for any juvenile. Council members shall not use confidential information regarding juveniles or their families, JCPC agencies or other council members for personal gain or benefit. Council members must disclose in writing, by submitting the JCPC Conflict of Interest Disclosure Form for JCPC Members (Form DPS 13 001c), a (potential) conflict of interest when the council member:

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| 1. Is related to a program staff member;
 |
| 1. Is related to another JCPC member;
 |
| 1. Has/may have personal, financial, professional, and/or political gain at the expense or benefit of the JCPC, other than the benefit of therapeutic intervention for the juveniles and families served by JCPC funded programs;
 |
| 1. Or a council member’s family member participates in activities of, is a member of, or is an employee of a business entity that may be viewed as having direct or indirect influence over the JCPC’s business;
 |
| 1. Or a council member’s family member may be viewed as having direct or indirect financial gain from personal or business investments/interest in real property held by that council member;
 |
| 1. Received honorarium or other compensation outside of the scope of employment and operations that creates or appears to create bias;
 |
| 1. Secured employment with a competing applicant for JCPC funding; and
 |
| 1. Has a relationship other than professional with a JCPC funded program or applicant for funding, or any staff member or volunteer working for the program/applicant.
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