



North Carolina Department of Public Safety Prisons Policy Summary Sheet

Transfer Branch

Chapter: F

Section: .0700

Current Review Date:

September 10, 2020

Reviewed By:

Security Accountability Section

Next Review Due:

September 10, 2021

Current Revision Date:

September 10, 2020

Supersedes Revision Dated:

December 12, 2008

Current Revision Summary (if applicable):

Added: References

Related ACA Standard

5th Edition Standards for Adult Correctional Institutions 5-ACI-3A-15

All current changes are highlighted in yellow. General changes throughout policy include changing “Department of Corrections” to “Division of Prisons,” “DOP to Division of Prisons,” “Auxiliary.” To “Rehabilitative,” “Inmate” to “Offender,” and “Director” to “Commissioner” Other minor grammatical corrections made where necessary.

Specific Changes

.0703 PRECAUTIONS

Page 3 (b) Modified by removing “medium and close custody” at the beginning of the sentence.

Page 3 (d) Removed the word “gave” from the paragraph.

Page 5 (j) Modified by deleting the paragraph which states “The transfer officer may handcuff any inmate being transferred if necessary for custodial reasons. Handcuffs and leg restraints will be used when the officer-in-charge of the sending facility or a responsible senior line officer deems additional restraint is necessary for custodial reasons. Any time minimum custody inmates are transferred by automobile with close or medium custody inmates; all may be handcuffed at the discretion of the officer-in-charge

of the sending facility” and replaced with “All Offenders will be transported with handcuffs, leg restraints, and a connector chain.”

Page 5 (k) modified by removing “The close custody bus system support the transfer of close custody inmates as designated by population Management.” and added “The facility healthcare staff shall determine those offenders who have an ordered dose of medication due during transport. Bus Officers do not administer medications in-route. The facility healthcare staff shall place the offender’s medication and medical record (if applicable) into an oversize red bordered special transfer package which shows that an “in-route” medication is to be given. The special transfer packages are placed in the bus in a separate place from the regular records. The bus officer shall deliver the special packages to the Bus Terminal Nurse. When the medication pass is completed, the Bus Terminal Nurse shall give the medication envelopes to the Terminal Transfer Officer. The Bus Officer shall be responsible for ensuring the delivery of the medications to the offender’s final destination.”

Page 5 (l) was merged with (m).

Stephanie P. Hubbard

Correctional Planner II

September 10, 2020

Date