



**State of North Carolina
Department of Public Safety
Prisons**

Chapter: F
Section: .4100
Title: **Offender Death Procedures**
Issue Date: 07/29/22
Supersedes: 05/10/17
Expiration: Policy Revision Publication

INTERIM POLICY AND PROCEDURE

The purpose of this interim policy is to make a change to a policy prior to the annual review date. The interim policy will be incorporated into the actual policy during the next annual review. All interim policies shall be updated no more than six months past the annual review date.

NEW LANGUAGE

.4105

- (k) ***Notify immediate family of death of offender (5-ACI-6C-02).*** The notification to a family member must be carried out in a timely manner with compassion and dignity.
- (1) If the death occurs to an offender under medical supervision for a serious illness, the Warden, Associate Warden, or Chaplain, shall make the notification.
 - (2) If the death is unexpected (i.e. offender not under medical supervision for a serious illness), the Warden or, in their absence, the Associate Warden, shall make the notification. They should communicate any factual information surrounding the offender death, or direct any questions to the investigative authority. A certified letter shall be mailed to the family within 72 hours with any additional details, including contact information for the Medical Examiner's office.
- (l) If the offender was a safekeeper, the county Sheriff shall be notified.

SUMMARY:

- .4105 (k) has been amended to address the notification of next of kin in the event of an offender death.
- .4105 (l) has been inserted into the policy. Subsequent bullets in this section have been renumbered to coincide with these changes.
- Interim Policy dated 07/15/22 has been rescinded.

FILING:

This Interim Policy will be filed in the Power DMS system and on the Prisons web page along with the original policy.

RESPONSIBILITIES:

The Director of Operations is responsible for ensuring the content of this interim policy and procedure is included in a revised policy and updated through the annual review process.



Commissioner of Prisons

July 29, 2022

Date

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