

# THE GIST

Governor's Crime Commission Monthly Newsletter

Grants  
Information  
Stakeholders  
Training

## Tips for a Strong Application

### Plan well in advance!

- Review current application requirements as these change year to year.
- Know the project goals.
- Define clear, achievable objectives.
- Positions need a clear purpose.
- Budget items must be allowable.
- Identify all funding sources.
- Include data where possible.
- Source partnerships early.
- Contact GCC for assistance at (919)733-4564.
- Reference guides and tools at Grant Resources on [GCC's website](#).

## Being Part of a Community

An incredible amount of work goes into the daily operations of all of our subrecipients committed to providing a full spectrum of services to support survivors. Today we feature this annual report prepared by Sara Crouch at Opposing Abuse with Service, Information, and Shelter, Inc. Celebrate with us these results of their hard work:

- Recognized as Best Non-Profit by The Appalachian for the second year in a row!
- Facilitated 108 Respect and Relationship classes for Watauga and Avery County 7th and 8th grade students.



For more, go to [@OASISHighCountry](#) on [Facebook](#) or [Instagram](#).

This report celebrates the results of outreach and support provided by the community that the OASIS team and stakeholders have built.

## Avoid Grant Reimbursement Delays

GCC has standard procedures for submitting reimbursements for payment in the Grants Enterprise Management System. If the procedures are not properly followed, reimbursements may have to be returned to the subrecipient for modifications.

Bookmark the [GCC Grant Management Guidelines](#) and include all required documents to expedite approval of your request. Here are a few reasons that reimbursements are returned to subrecipients for modifications:

### Avoid these common mistakes:

- Contract is not pre-approved or the fully executed contract is not uploaded in GEMS.
- Invoices are not included.
- Time and Activity reports are not signed or list the wrong project number.
- Out of state travel has not been approved.
- An expense is charged to the incorrect budget line.

## GCC Grant Administrator Kudos

The following grant administrators completed the Management Concepts Grant Management Certificate Program.

Arienne Cheek  
Burley Spinks

Jacqueline Ray  
Brenda Washington

The program gives grant administrators access to a training path guided by professionals with decades of experience working with grants at the state and federal levels. Congratulations to each of you for completing the program.

### GCC's Upcoming Holiday Schedule:

Thanksgiving – Nov. 24th and 25th

Christmas – Dec. 23rd, 26th- 27th

New Year's – Jan. 2nd

Contact staff about upcoming deadlines at (919) 733-4564.

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