



Emergency Management
NC DEPARTMENT OF PUBLIC SAFETY

Public Assistance

APPLICANT BRIEFING

Tropical Storm Helene 2024





Event Details

Declaration – DR-4827-NC

Declaration Date – September 28, 2024

Incident Period - September 25, 2024 and ongoing

RPA Deadline – TBD

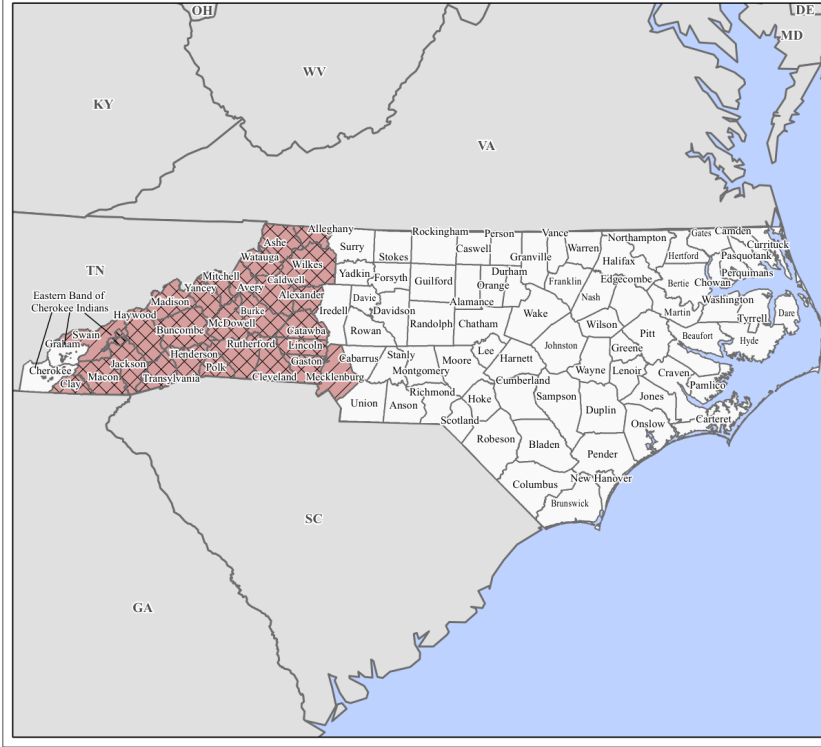
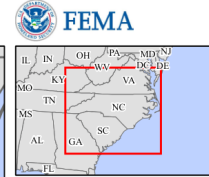
Declared Categories of Work – Categories A-G, HMGP, Cat Z





Emergency Declaration Map

FEMA-4827-DR, North Carolina Disaster Declaration as of 10/04/2024

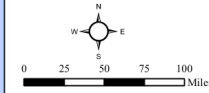


Data Layer/Map Description:
The types of assistance that have been designated for selected areas in the State of North Carolina.

All areas in the State of North Carolina are eligible to apply for assistance under the Hazard Mitigation Grant Program.

Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

- Designated Counties and Tribal Areas**
- No Designation
 - Individual Assistance and Public Assistance (Categories A and B)
 - Individual Assistance and Public Assistance (Categories A - G)



Data Sources:
FEMA, ESRI.
Initial Declaration: 09/28/2024
Disaster Federal Registry Notice: Appendix #: 10/04/2024
Datum: North American 1983
Projection: Lambert Conformal Conic

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AGENDA

- Public Assistance Program Overview
- 3 Steps to Request FEMA Reimbursement
 - Submit a Request for Public Assistance in FEMA's Grants Portal
 - Once Approved, Register in EM Grants (State Portal)
 - Document Expenses
- Procurement
- Contracts and Resources





FEMA Public Assistance Program

Public Assistance Program Overview
Public Assistance Application Process





Public Assistance (PA)

Provides grants to eligible state, local governments, EBCI and eligible private non-profits (“Applicants”) to assist with the cost of responding to and recovering from disasters

Governing Laws, Regulations, and Policies

Stafford Act

Law

44 CFR

Program Regulations

2 CFR

Procurement
Requirements

**PA Program & Policy
Guide (PAPPG)**

Policy



Request for FEMA Public Assistance (RPA) 3 Easy Steps

-Steps you **MUST** take to start the FEMA Reimbursement Process-

STEP 1
Request for Public
Assistance (RPA) in
Grants Portal

STEP 2
Register in EM Grants
(State Portal)

STEP 3
Document Your
Expenses

As applicants, you are applying for a grant from FEMA to reimburse for eligible expenditures



STEP 1: REQUEST for Public Assistance in Grants Portal

FEMA Grants Portal Overview & Registration



<https://grantee.fema.gov/>





FEMA GRANTS PORTAL

The primary access point between FEMA, the Applicant, and the State

CREATE	Define/Assign Roles of your personnel within the system
SUBMIT	Request for Public Assistance
ASSIGN	Roles within Grants Portal to organizational staff
UPLOAD	Upload information to document your projects
RECEIVE & RESPOND	Correspondence from FEMA – platform to efficiently submit responses to maintain continuity
UPLOAD & UPDATE	Information related to reimbursement requests (may vary depending on specific expenses)





Eligible Applicants for Public Assistance

Public Entities include:

- Electrical Co-Ops
- Counties
- Towns/Cities
- Federally Recognized Tribes
- Public Schools
- Community Colleges
- Water & Sewer Authorities
- Public Transportation Authorities
- Public Housing Authorities
- Regional Councils of Government
- Other Subdivision of State

Private Non-Profits (PNP) include:

- Community Centers
- Custodial Care Facility
- Emergency Care Facility
- Houses of Worship
- Library
- Medical Care Facility
- Private Colleges
- Assisted Living
- Child Care
- Food Assistance Programs
- Health and Safety Services
- Senior Citizen Center
- Low Income Housing

**Not Sure your Organization Qualifies?
Register Anyway!**





Request for Public Assistance (RPA)

What Is The RPA??

Applicant's interest to participate in the FEMA PA program
Must be submitted to start PA process

Where Do I Get It??

Only available through Grants Portal
Include UEI number (www.sam.gov)

How Do I Submit It?

Submit through Grants Portal
Deadline: 30 days after the Declaration Date

Don't wait!

The ***reimbursement*** process ***cannot start*** until the RPA is approved!



Already Registered in Grants Portal?

Confirm Log In

- NCEM Recovery Staff can reset your password
- If you are not familiar with your PA Grants Manager, email pahotline@ncdps.gov

Check Personnel Information

- Make sure all needed personnel are added, and that their information is up to date.

Ensure All Policies are Up to Date

- Upload recent insurance information, personnel policies, procurement procedures, etc.

PNP Documentation is Complete and Accurate

- Tax Exempt Certification, Articles of Incorporation, Charter, By-Laws, etc.





Not Registered for Grants Portal?

Sign in to Your Account

USERNAME

[Forgot your username?](#)

PASSWORD

[Forgot your password?](#)

SIGN IN

[+ Register Your Organization for Public Assistance](#)





Additional RPA Documentation

Private Nonprofits must submit this information as part of the RPA process:

- Tax Exemption Certification (*IRS Letter showing 501 (c),(d) or (e) status, or NC Secretary of State Tax Exempt Letter*)
- Proof of Ownership or Legal Responsibility
- Proof of Insurance
- Corporate Documents: Articles of Incorporation, Charters, & By-Laws
- Accreditation (*for private educational organizations only*)

This Does NOT Apply to Public Entities!





Step 2: REGISTER in EM Grants

Once you have received notification that your Request for Public Assistance has been approved, you will need to complete the Funding Agreement in EM Grants (State Portal).





EM Grants

Funding Agreement

Generated in EM Grants once RPA is Approved

SAA

Contract between State and Applicant that authorizes reimbursement payments

DAA

Designates the organization's agents who will be the primary and secondary contacts for the Applicant

Important - A new W-9 is required for every event.



To Register
in EM Grants



North Carolina Emergency Management

emgrants.nc.gov tracks Emergency Management grants in North Carolina. The system manages the process from application through closeout.

Returning User Login:

Your session timed out. Please login again.

Email:

Password:

Remember Me

[Sign In](#)

[Register](#)

[Forgot Password?](#)

Several Grants are now open for application.

[APPLY NOW](#)

About

This site is for the online application and management of Public Assistance (PA) and Hazard Mitigation (HM) grants. These federal grant programs aid state and local governments in returning a disaster area to pre-disaster conditions and mitigating the future impact of natural hazards. Eligible applicants include local and Tribal governments as well as certain Private Non-Profit organizations.

News Releases

There is currently no news - please check back for updates.

Contact

Address:
North Carolina Emergency Management
4236 Mail Service Center
Raleigh, NC 27699-4236

[Contact Us](#)





EM Grants Registration

Register

- State Individual Assistance Application
- Open Grants
- NC DPS: Public Assistance
- NC DPS: Hazard Mitigation
- Contact Us

Register for Access

Name Prefix:

Male, Executive, Mr., Ms., Dr.

First Name:

Middle Name:

Last Name:

Name Suffix:

Title:

Email:

Phone - Business:

Is Direct Line: to the number indicated above a direct line to this contact?

Phone - Fax:

Phone - Cell:

Request Type:

Please select your user type:

I am representing North Carolina Emergency Management or FEMA.

I am a representative for an Applicant Organization.

Applicant Organization:

If your specific Applicant Organization does not appear on the list, please select "Create New Applicant Organization" and fill in the required fields.

Requested Permission Level:

Reason for Requested Access:

Program:

- IA: State
- PA:
- PSMG:
- PI:
- SPM:

Position:

Assignment Description:

If you don't want this user assigned to all Grants & Projects for the given organization, specify the ones which they should be restricted to.





Complete a Funding Agreement

To locate the Funding Agreement workflow, under **Accounts** on the left-hand side or in the top menu bar you can navigate to the **Funding Agreement**. The Account is defined as the individual disaster or grant.

The screenshot shows the 'Any Town' software interface. The top navigation bar includes 'ACCOUNTS', 'PROJECTS', and 'FINANCES'. A search bar is present with the text 'Search Grants, Applicants and Accounts'. The left sidebar contains a menu with 'Accounts' selected, and 'Funding Agreements' highlighted with a red circle. A dropdown menu is open from the 'Accounts' menu, with 'Funding Agreements' also highlighted with a red circle. The main content area displays a table with one row of data:

Grant #	Type	Workflow Step	Days
4407	Generate Funding Agreement Upon Assistance Request Approval	1) Submission	0



Then complete the **Designation of Applicant's Agent and Applicant Assurances for Public Assistance** by entering your Cognizant Agency and Fiscal Year Starting Month. Next, check the box to certify the **State-Applicant Disaster Assistance Agreement**.

Save Submit More

Summary

Form

Notes

Documents

Workflow

History

Designation of Applicant's Agent and Applicant Assurances for Public Assistance

If you receive federal funds in excess of \$750,000, or State funds in excess of \$500,000, you are required to provide a single audit report per 2 CFR § 200.19. That single audit should go to your Cognizant Agency. The Cognizant Agency is the agency (i.e. Department of Agriculture, Homeland Security, HIC, DOT, HIC, DEQ, FESA, etc.) that requires the greatest percentage of your summative grant funds. Please note your cognizant agency here. If you have not received federal funds in excess of \$750,000, or State funds in excess of \$500,000, please indicate that here.

Fiscal Year Starting Month: Select One

State Applicant Disaster Assistance Agreement

I understand and agree by checking this box that our organization's certifying official agrees to comply with all responsibilities noted in this Funding Agreement.

Then click on **Save** and navigate back to the **Summary**.

Save Submit More

Summary

Form

Notes

Documents

Workflow

History

This Funding Agreement module serves as the official financial agreement between your organization and the State of North Carolina (NCEM) for this disaster event. A Funding Agreement is required for each disaster event in which NCEM and/or FEMA Public Assistance funding is involved.

To complete the Funding Agreement, you may want to first ensure that all contact information is correct for the organization. If any contact information requires an update, please reach out to your assigned NCEM P/A Grants Manager to make that change.

When completing the Funding Agreement please select one contact for each of the four drop-downs below; then click Save in the upper left corner of this page. The Funding Agreement certifications must be certified by the Subrecipient's designated Certifying Official in order to receive funding (also called a subaward). The Certifying Official is the person designated to sign off on financial documents for this disaster event and does not require board approval. No other person should certify this Funding Agreement.

You may also add another person by selecting "Other" in the drop-down. The contact information provided will automatically populate and create your Funding Agreement.

Please Save, then open and review the Funding Agreement in the Document tab at left or below to ensure the information is correct before you Advance the Funding Agreement (again top left) to the next step.

If your organization's address is missing from the Funding Agreement, reach out to your assigned NCEM P/A Grants Manager to assist you in updating that information.

Designated Representatives

Primary Agent: John Smith - Manager Edit

Generate
DAA & SAA
in EM
Grants





Audit Requirements

- Federal law requires a non-Federal entity that expends \$750,000 or more in Federal awards during the entity's fiscal year have a single audit conducted for that year (*2 CFR § 200.501(a)*)
- State law requires a local government or public authority that expends \$500,000 or more of State financial awards during a fiscal year have a State Single Audit (*G.S. 159-34*)
- For local governments, this means:
 - If you expend \$750,000 or more in Federal awards and/or expend \$500,000 or more in State awards
 - Your auditor must conduct a single audit during the fiscal year, which includes the audit of Federal and/or State awards, if applicable, and your annual financial audit
- Discuss these requirements with your local auditor to determine the type of audit your local government will require
- When your audit is complete, forward a copy to State NCEM Public Assistance at: pahotline@ncdps.gov





Registration Process Recap

Submit RPA
in Grants
Portal

- Register and Submit a Request for Public Assistance in Grants Portal (<https://grantee.fema.gov/>)

Register in
EM Grants

- Complete Funding Agreement, DAA, SAA and upload updated W-9 in EM Grants (<https://emgrants.nc.gov/>)



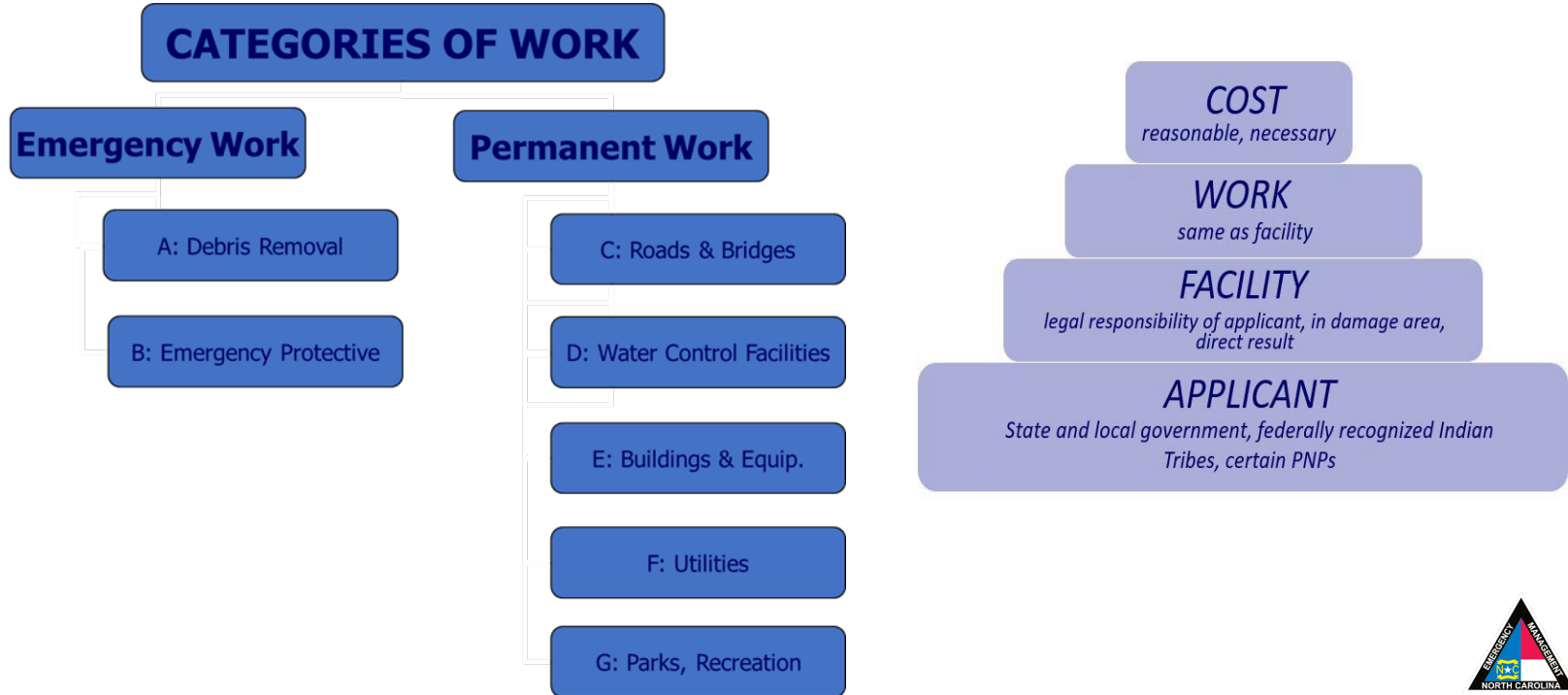
Step 3: DOCUMENT Your Expenses



Eligible Activities



Eligibility for Tropical Storm Helene





Emergency Work (Categories A & B)

- Applicants have six (6) months from declaration date to complete all emergency work*
- **Category A – Debris Removal:** Both Regular & Overtime labor are eligible
- **Category B – Emergency Protective Measures:** Only Force Account Labor Overtime is Eligible
- NCEM can grant an additional six (6) months to the timeline – the subrecipient must submit a request for time extension
- After the initial 6-month extension on the period of performance date, all requests are submitted to the State, and we will send them to FEMA along with our letter of support.

* *Note: FEMA Reimbursement is at **100%** for Categories A & B within the first 6 months*





Permanent Work (Cat C – G)

- Subrecipients have 18 months from Declaration Date to complete Permanent Work
- Overtime and Regular Time Labor Costs are eligible
- Time extensions may be granted by the State for up to an additional 30 months may be granted by NCEM.
 - If the applicant requires more time, a separate extension request will be needed and will need to be sent to FEMA for their approval.
- All extension requests must be submitted to the Grants Manager for review by uploading the request to EMGrants.

C: Roads & Bridges

D: Water Control
Facilities

E: Buildings &
Equipment

F: Utilities

G: Parks, Recreation
& Other





Environmental Planning and Historic Preservation

- FEMA requires compliance with all environmental and historic preservation for all projects, no matter improved/ alternate/ pre-disaster condition
- FEMA EHP Specialists provide a Greensheet with contacts, FAQs, required documentation, etc., to comply with Federal, State, and local laws

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ENVIRONMENTAL PLANNING AND HISTORIC PRESERVATION (EHP) GREENSHEET FOR DR-4827-NC





Document Expenses NOW

- Basic information to track now for reimbursement requests later:
 - Date expenses were incurred
 - Description of expense/work performed
 - How expenses/work performed are related the emergency
 - For equipment, hours used and location
 - Overtime Labor Rates and Fringe Benefit Rate

Document, document, document everything!





Document Expenses NOW Example Summary Records

The screenshot shows the Grants Portal interface. On the left is a dark red sidebar with navigation options: Dashboard, My Organization (North Carolina Emergency Management), My Post-Award Ops, My Tasks, Appeal Ops, Calendar, Subrecipient Organizations, Subrecipient Post-Award Ops, Subrecipient Tasks, Utilities, and Intelligence. The main content area is titled 'Resources' and contains a list of links under the heading 'Resources'. The links are: 'Collection of PA Project Worksheet Forms' (last updated May 18th, 2022), 'Application for Federal Assistance SF-424' (last updated June 26th, 2020), and 'Federal Financial Report SF-425' (last updated June 26th, 2020). A blue arrow points to the top right corner of the page, which contains a search icon, a refresh icon, a notification bell with '15', and a user profile icon.

Confused about FEMA forms? Create excel spreadsheet to track expenses – FEMA or NCEM PA staff will help you after you have completed registration!



Public Assistance Cost Types

- Force Account Labor
- Force Account Equipment
- Materials
- Contract Work
- Rented Equipment





Eligible Expenses - Management Costs (Category Z)

Administrative costs incurred in the management of Public Assistance grants

- Applicant may receive up to 5% of project net cost, based on actual costs
- Documentation and Final Inspection will be required. Will need a Management Cost summary sheet, time sheets and payroll records.
- Eligible costs included, but are not limited, to conducting PDAs, FEMA/State correspondence, and grant management activities.



Large vs. Small Projects

Project Thresholds:

- Minimum Project Worksheet Amount: **\$3,900**
- Small projects: Less than **\$1,037,000.00**
 - Small project funding is fixed & paid as obligated, whether written on estimated or actual cost
 - Exception: verification of actual insurance proceeds if applicable
- Large projects: **\$1,037,000.01 and Greater**
 - Is offered as a 428 Fixed Cost offer/ need to decline to be reimbursed on actuals
 - Request for Reimbursement
 - Quarterly Progress Report
 - Final Inspection required, 90 days after project is complete.





Duplication of Benefits

- FEMA will not reimburse for expenses paid for with any other funding sources
- Be prepared to demonstrate no duplication of benefits if requested by FEMA



Procurement Requirements

Federal Procurement Requirements



Common Mistakes When Purchasing Under a FEMA Award

Procurement Disaster Assistance Team (PDAT)



FEMA

Background & Overview

Procurement Noncompliance Is Costly

\$660,000,000



Potentially ineligible contract costs due to noncompliance with procurement requirements within all FEMA grant programs (OIG audit reports issued FY2012-2021)

Top Findings

1. General procurement standards
2. Competition
3. Contract cost and price
4. Socioeconomic contracting
5. Contract provisions



CAUTION:
Negative audit findings can result in taking grant funds back

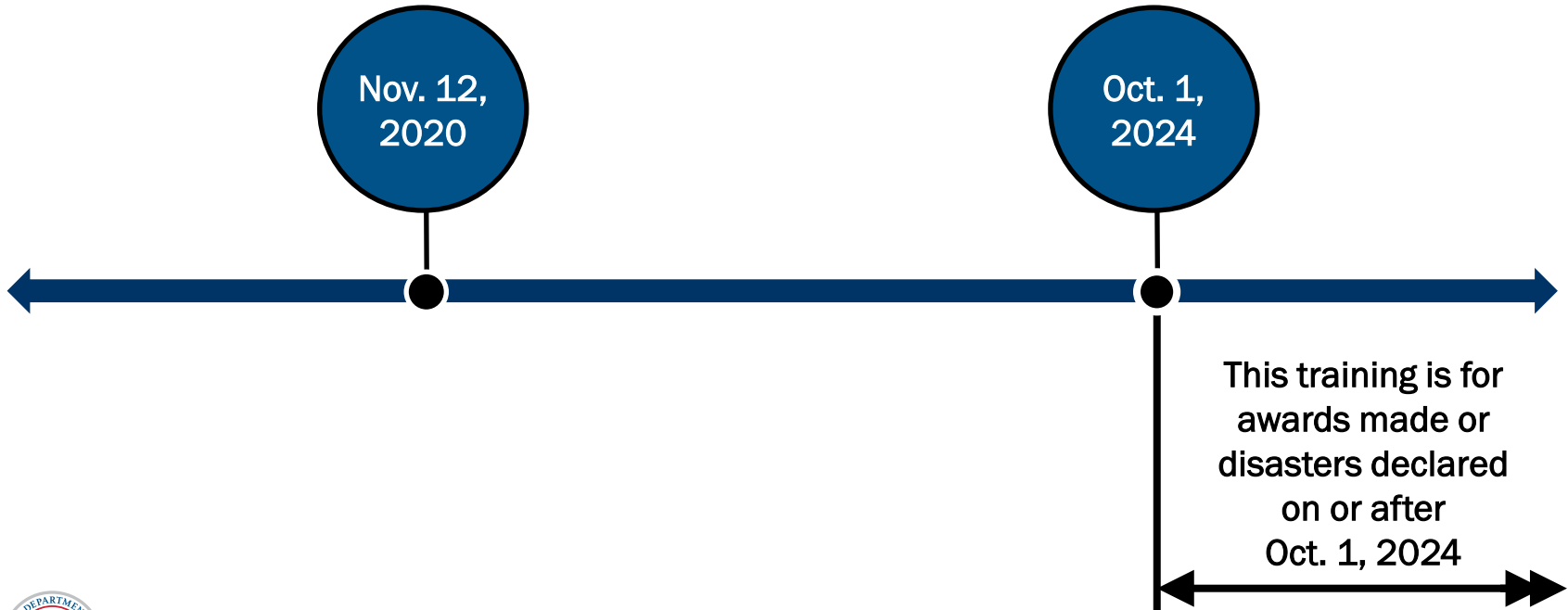


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See [Common Mistakes Fact Sheet](#)

OMB Updates to the Federal Procurement Regulations



Background on the Federal Procurement Under Grants Regulations

Federal “PUG”
Regulations
2 C.F.R. §§
200.317 – 200.327

317	Procurements by States and Indian Tribes
318	General Procurement Standards
319	Competition
320	Procurement Methods
321	Socioeconomic Contracting
322	Domestic Preferences
323	Recovered Materials
324	Contract Cost and Price
325	Acquisition Review
326	Bonding Requirements
327	Contract Provisions

Objectives



Reasonable
Cost



Other Policy
Goals



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Rules that Apply to States and Indian Tribes

States:

- Any State of the United States
- District of Columbia
- U.S. Territories
- State Agency
- State Instrumentality

+

Tribes:

- Indian tribe, band, nation, or other organized group or community
- Alaska Native villages or regional or village corporation

Applicable Federal Rules

317	Procurements by States and Indian Tribes
318	General Procurement Standards
319	Competition
320	Procurement Methods
321	Socioeconomic Contracting
322	Domestic Preferences
323	Recovered Materials
324	Contract Cost and Price
325	Acquisition Review
326	Bonding Requirements
327	Contract Provis

Summary

States and Tribes follow their own procurement polices/procedures

+

- Socioeconomic Contracting
- Domestic Preferences
- ~~Recovered Materials~~
- Contract Provisions



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See [States and Indian Tribes Fact Sheet](#)

Rules that Apply to Local Governments and Nonprofits

Local governments and nonprofits:

- City, county, town government
- Hospitals
- Institutions of Higher Education
- Other Private Nonprofit Organizations

Applicable Federal Rules

317	Procurement by States and Indian Tribes
318	General Procurement Standards
319	Competition
320	Procurement Methods
321	Socioeconomic Contracting
322	Domestic Preferences
323	Recovered Materials
324	Contract Cost or Price
325	Acquisition Review
326	Bonding Requirements
327	Contract Provisions

Additional Applicable Rules

Must follow **own** procurement policies and procedures

+

Must follow applicable **State or Tribal law**

+

Federal Rules



See [Nonprofits and Religious Orgs Fact Sheet](#)

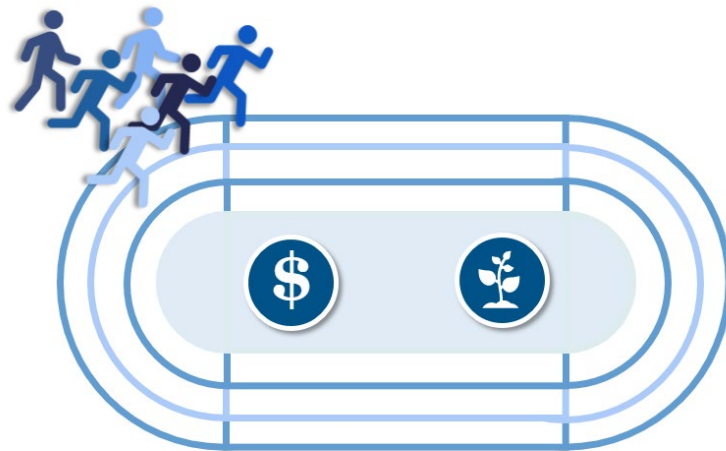
See [Common Mistakes Fact Sheet](#)

Common Procurement Under Grant Mistakes



Restricting Full and Open Competition

- All qualified and responsible sources are eligible to compete without restrictions
- Goal: cast net broadly to reach fair & reasonable price from the most qualified contractor
- Examples of restricting competition:
 - Requiring unnecessary experience
 - Excessive bonding requirements
 - Using brand names
 - Non-competitive contract to contractors on retainer



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2 C.F.R § 200.319
2 C.F.R §
200.319(c)



Local Governments and Nonprofits



Not Performing a Cost or Price Analysis

For procurements over \$250,000:

1. **Independent estimates** are required before receiving bids/proposals.

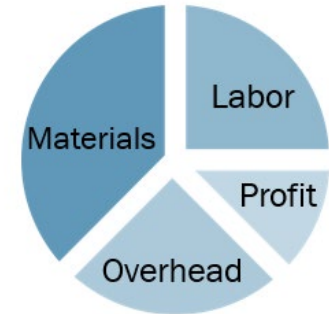


2. A **cost or price analysis** is required after receiving bids/proposals.



Price Analysis

vs.



Cost Analysis



FEMA





Engaging in Sole-Sourcing without documenting permissible exceptions

Five Exceptions to Competitive Procurement:

1. Micro-purchases
2. The item is available only from a single source
3. Exigency or emergency circumstance
4. Inadequate competition
5. Awarding agency or pass-through entity approval



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Continuing work under a sole-sourced contract after public emergency or exigency has ended

Situations that demand immediate aid or action

Emergency

Need to alleviate a threat to life, public health or safety, or improved property

Exigency

Need to avoid, prevent or alleviate serious harm or injury, financial or otherwise

If using sole sourcing due to emergency or exigency, **local governments and nonprofits must:**

- Justify with **documentation**
- Use only during the **period of actual** exigent or emergency circumstances
- Transition to a competitive method **as soon as period ends**



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2 C.F.R §
200.320(c)



Local Governments and Nonprofits

See [E&E Circumstances Fact Sheet](#)

Use of Pre-Awarded/Pre-Existing Contracts during E&E

FEMA recommends that local governments and nonprofits:

- Review the requirements applicable during E&E and **take actions to modify pre-awarded or pre-existing contracts** where applicable
- **Justify** the use of a sole-sourced contract with suggested documentation



If the pre-awarded/pre-existing contract is **not in compliance** with the federal procurement requirements, it may still be possible to use the contract for the duration of the E&E





Awarding a time-and-materials (T&M) contract without a ceiling price and proper justification

T&M Contract Cost:

- Direct labor hours +
- Actual cost of materials

Applicability:

- When not possible to initially estimate extent or duration of work
- Use only after determining that no other contract type is suitable

Requirements

- A **ceiling price**, that the contractor exceeds at own risk, must be established
- Must maintain high degree of **oversight** to avoid unneeded cost over-runs
- **Use only until** the scope of work becomes clear





Awarding a cost-plus-a percentage-of-cost contract (CPPC)

CPPC Contract Cost:

- Cost reimbursement contract

Prohibited because:

- No incentive for contractor to control costs

How to spot a CPPC Contract

- Payment is at a predetermined % rate
- This % rate is applied to actual performance costs
- Contractor's profit is uncertain at the time of contracting
- Profit increases with increased performance costs





Not including the required contract clauses

Contract provisions are required for recipients and subrecipients to protect the interests of the entity conducting the procurement & Federal government.

Including, but not limited to:

- Termination for Cause and Convenience
- Remedies
- Byrd Anti-Lobbying
- Equal Employment Opportunity (EEO)
- Domestic Preferences
- Covered Telecommunications

Contract Provisions Guide

Navigating Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Procurement Disaster Assistance Team (PDAT)
June 2021
(PI-207-21-0001)



2 C.F.R. § 200.327/ Appendix II to Part 200



See Contract Provisions Guide

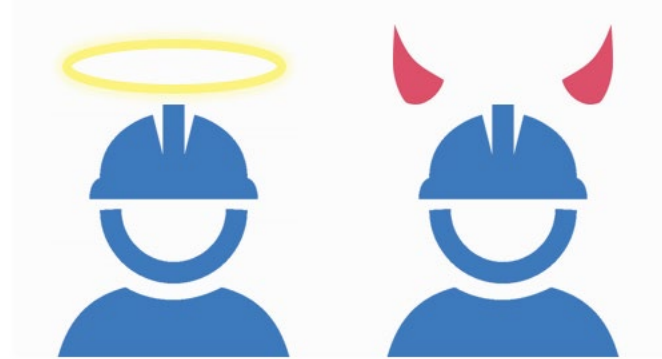
Local Governments and Nonprofits

States and Tribes



Awarding to contractors who were suspended or debarred

- Must only award contracts to responsible contractors:
 - Able to perform successfully under terms and conditions
 - Evidence of integrity
 - Compliant w/ public policy
 - Proper classification of employees
 - Good past performance
 - Adequate financial and technical resources
- Contractor must NOT appear on the government wide exclusions list for suspension and debarment



www.sam.gov



FEMA

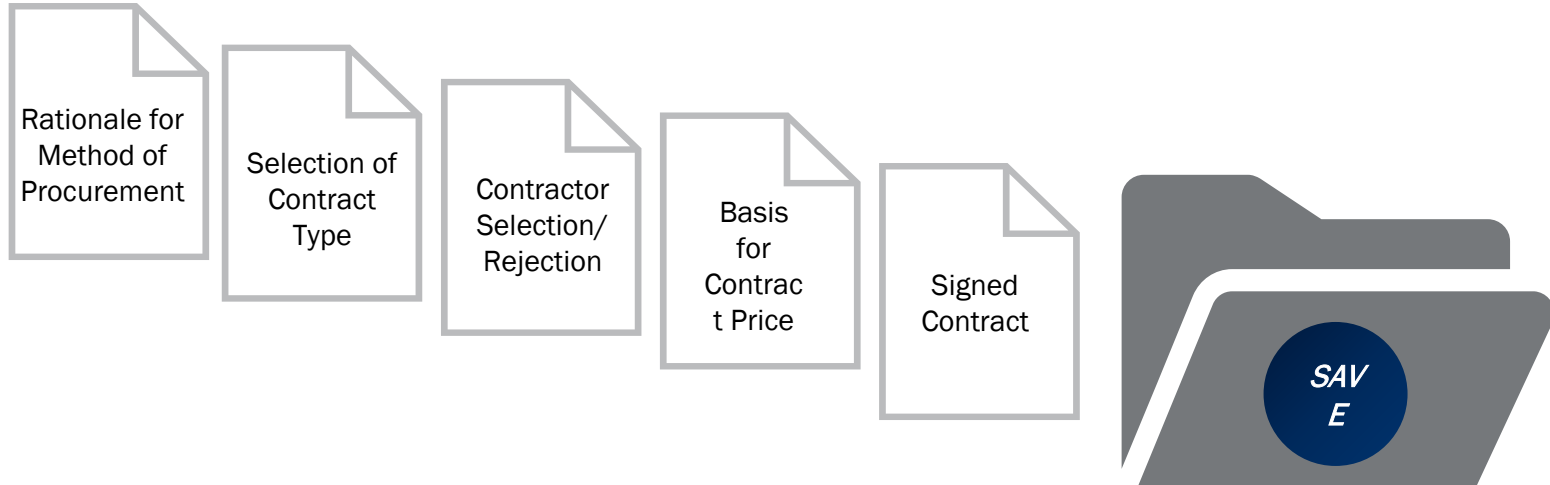


Local Governments and Nonprofits



Not properly documenting all steps of a procurement

Recipients and subrecipients must maintain records sufficient to detail the history of each procurement transaction and hold onto them for 3 years past the submission of the final expenditure report. At minimum, records must include:



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2 C.F.R § 200.318(i)

2 C.F.R § 200.334



Local Governments and Nonprofits

Tools & Resources

Reporting Fraud Risk

You Can Report Fraud or Suspicious Activities by Contacting:

The FEMA Fraud and Investigations Division

FEMA-OCSO-Tipline@fema.dhs.gov
Phone: 1-866-223-0814

FEMA Suspension and Debarment

femas&d@fema.dhs.gov

The DHS OIG Hotline

<https://hotline.oig.dhs.gov/#step-1>
Phone: 1-800-323-8603

US Department of Justice,
National Center for Disaster Fraud

[Complaint Form](#)
Phone: 866-720-5721



Tools & Resources

Procurement Rules Online

www.ecfr.gov

2 C.F.R. §§ 200.317-200.327

PDAT Website

www.fema.gov/grants/procurement

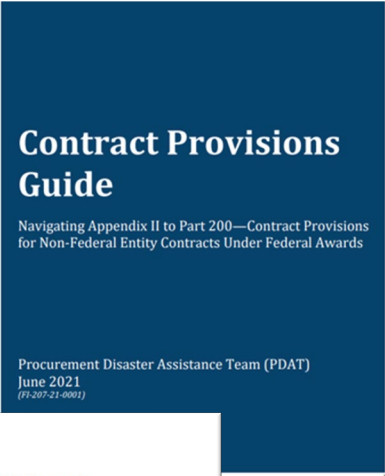
- Resources to report fraud
- PUG Manual
- Contract Provisions Guide
- Fact sheets & checklists
- Webinar series



Procurement Disaster Assistance Team (PDAT) Field Manual

Procurement Information for FEMA Award Recipients and Subrecipients

October 2021
(FM-207-21-0002)



Contract Provisions Guide

Navigating Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Procurement Disaster Assistance Team (PDAT)
June 2021
(F1-207-21-0001)

FEMA FACT SHEET

Purchasing Under a FEMA Award: State Entities

FEMA grant programs are subject to the federal procurement rules found at 2 C.F.R. §§ 200.317 – 200.327. This Fact Sheet provides information on the federal procurement rules applicable to state entities when purchasing under FEMA awards and disaster declarations issued on or after November 12, 2020.

OMB Revisions

The Office of Management and Budget (OMB) revised sections of OMB Guidance for Grants and Agreements found in Title 2 of the Code of Federal Regulations and these revisions are applicable to FEMA awards issued on or after November 12, 2020, unless indicated otherwise. These revisions include changes to the federal procurement rules, which govern how FEMA award recipients and subrecipients must purchase under a FEMA award. FEMA award recipients and subrecipients are encouraged to review the [Federal Register Notice 2020-17468](#) and [Reference Document for Federal Register Notice 2020-17468](#) for comprehensive information on the revisions to OMB Guidance for Grants and Agreements.

If purchasing under FEMA awards or disaster declarations issued between December 26, 2014 - November 11, 2020, please see [Code of Federal Regulations, Title 2, Grants and Agreements, January 2020](#) and the [PDAT Website](#) for information on applicable federal procurement rules.

Applicable Federal Procurement Rules



FEMA

Need More Help?



1. First, email:

- Your State Emergency Management Agency
www.fema.gov/emergency-management-agencies
- Your FEMA Regional Office
www.fema.gov/fema-regional-contacts

2. If help is still needed, then contact:

- FEMA's Grants News inbox at FEMA-Grants-News@fema.dhs.gov and CC' your State & FEMA POC



FEMA



We're Here to Help!



NCEM Public Assistance Contacts





NCEM Public Assistance Management

Bob Barker, PA Branch Manager

919-714-2809 or bob.barker@ncdps.gov

Shonda Corbett, Western Branch Supervisor

984-218-3385 or shonda.corbett@ncdps.gov





Western Branch Public Assistance Contacts

Adam Lawrence – 512-358-9415 – Adam.Lawrence@ncdps.gov

Area 11 Counties: Alleghany, Alexander, Cabarrus, Iredell, Rowan, Stanly, Wilkes

Area 12 Counties: Ashe, Avery, Caldwell, McDowell, Mitchell, Watauga, Yancey

Andy Andrews – 984-297-5642 – Andy.Andrews@ncdps.gov

Area 13 Counties: Burke, Catawba, Cleveland, Gaston, Lincoln, Mecklenburg, Union

Shonda Corbett – 984-218-3385 – Shonda.Corbett@ncdps.gov

Area 14 Counties: Buncombe, Cherokee, Graham, Haywood, Madison, Swain

Nam Nguyen – 919-836-6218 – Nam.Nguyen@ncdps.gov

Area 15 Counties: Clay, Henderson, Jackson, Macon, Polk, Rutherford, Transylvania





Contact NCEM Public Assistance



PAHotline@ncdps.gov



Emergency Management
NC DEPARTMENT OF PUBLIC SAFETY

Grants Portal Hotline for FEMA Public Assistance

(866) 337-8448

or

FEMA-Recovery-PA-Grants@fema.dhs.gov

