**Annual Progress Report**

**Subrecipient:**

**Grant Name: MOA #:**

**Grant award amount:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Complete the funds-expended blanks, activities status, and submission information for annual period indicated below.* | | | | |
| Annual | 07/01/25 – 06/30/26 (due 07/31/26)  07/01/26 – 06/30/27 (due 07/31/27)  07/01/27 – 06/30/28 (due 07/31/28) | | | |
| Funds expended prior annual periods | | | Click or tap here to enter text. | |
| Funds expended this annual period | | | Click or tap here to enter text. | |
|  | | | | |
| **Activities** | | **Metric** | | **Current Status** |
| Equipment | | Dates, current status. For examples, list identified needs, items in vendor negotiation, purchased, placed in service, etc. | |  |
| Planning | | Dates, current status. For examples, list identified needs, updates or revisions made to plans, or those to be made. | |  |
| Operations | | Emergency management personnel & coordination. | |  |
| Training | | Dates, status of training. For example, list identified needs, training planned, in progress, or conducted. Attach agenda and roster. | |  |
| Exercise | | Dates, status of exercise. For example, list identified needs, exercise(s) planned, in progress, or conducted. Attach after action report. | |  |
|  | | | | |
| Submitted by | | Click or tap here to enter text. | | |
| Date | | Click or tap here to enter text. | | |

Send the completed report to the appropriate assigned Preparedness Grants Manager and to your Salesforce account under the award record.